

**OSBORN SCHOOL DISTRICT NO. 8**  
**GOVERNING BOARD MEETING**  
**August 18, 2020**

**Regular Meeting – 4:30 P.M.**

**CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:**

**THE OSBORN DISTRICT OFFICE  
1226 WEST OSBORN ROAD  
PHOENIX, AZ 85013**

*The Governing Board finds that it is in the best interests of the District and its community to conduct its public meeting both in person with socially distanced seating and through technological access in order to serve the public purpose of assisting with the minimization of the potential spread of COVID19. Members of the public may attend in person or by calling the following number (US) +1 320-429-8267 PIN: 903 257 389# or viewing in a Google Meets Hangout [meet.google.com/fww-keki-brj](https://meet.google.com/fww-keki-brj) if you have an Osborn Google account. Members of the public may also view the meeting on the Osborn School District Facebook page in a Facebook Live livestream. The Governing Board hereby authorizes this action to serve its goal of protecting students and staff and in the interests of safety.*

*This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through teleconference or livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public on the Google Meets Hangout. An individual wishing to address the Governing Board must email their message or request to speak live to [lnye@osbornsd.org](mailto:lnye@osbornsd.org) by 12:00pm on Tuesday, August 18, 2020.*

*Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.*

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**I. Call to Order**

**II. Pledge of Allegiance**

**III. District Celebrations and Announcements**

The district celebrates the new teachers hired to join each of our Osborn schools. Tonight we welcome and celebrate them all!

**IV. Consent Agenda**

- A. Ratification of Accounts Payable Vouchers
- B. Board Minutes
  - 1. Regular Meeting of July 14, 2020

2. Public Hearing of July 14, 2020
3. Work Study of July 2, 2020
- C. Approval of Personnel Items
  1. New Employees
  2. Extra Duty Contracts
  3. Employment Changes/Additions
  4. Resignations
  5. Terminations
  6. Retirements
  7. Leaves of Absence
- D. Donations
- E. Expenditure and Revenue Report
- F. Student Activities Statement of Revenue and Expenditures
- G. Disposal
- H. Approval of Renewal of Employment Contract for Michael Robert as Superintendent
- I. Approval of Emergency COVID-19 Procurements
- J. Sole Source Listing

**V. Call to the Public**

*This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through teleconference or livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public on the Google Meets Hangout. An individual wishing to address the Governing Board must email their message or request to speak live to [lnye@osbornsd.org](mailto:lnye@osbornsd.org) by 12:00pm on Tuesday, August 18, 2020.*

**VI. Board Presentation**

Strategic Planning

**VII. Administrative Reports**

A. Administrative Reports—Principals and district office administrators submit progress reports on work completed in their school/department as well as upcoming events. Principal reports are also sent to parents to improve communication. Board members may comment.

**VIII. Action Items**

**ACTION/APPROVAL**

A. Approval of First Reading of ASBA Policy Revisions

GBGB-R	Staff Personal Security and Safety
IHA	Basic Instructional Program
JICA-RB	Student Dress
KB	Parent Involvement in Education
KI-RB	Visitors to School

- B. Suspension of a Portion of Governing Board Policy GCCA and Approval of Front Loading of Annual Leave Days
- C. Distance Learning Plan
- D. Approval of Bond and Override Projects
- E. Approval of Emergency Procurement Fuel Tank Remediation

F. School Administration and Management Resolution

**Information/Discussion Items**

G. Bond Update

H. School Closure Update

**IX. Board Development**

A. Selection of Delegate and Alternate Board Representative to ASBA Virtual Delegate Assembly, October 17, 2020

B. Discussion of readings from “Eight Keys to an Extraordinary Board-Superintendent Partnership”.

**X. Reflections/Feedback on Meeting**

Reflections on the business of this meeting. Governing Board members may wish to comment on how reflections align to Board goals.

**XI. Future Agenda Items**

**XII. Adjournment**

**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

**Children want knowledge, challenge and recognition.**  
**Parents want independent, passionate learners in a safe environment.**  
**This is our mission.**

**Agenda Item Number – I/II**

**Agenda Item**

**Call to Order**

**Pledge of Allegiance**

For Board:     Action             Discussion             Information

**Background –**

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Information Only

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8  
August 18, 2020  
Board Meeting**

**Children want knowledge, challenge and recognition.  
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This is our mission.**

**Agenda Item Number – III**

**Agenda Item  
District Celebrations**

For Board:     Action             Discussion             Information

**Background –**

The district celebrates the new teachers hired to join each of our Osborn schools. Tonight we welcome and celebrate them all!

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Information Only

**OSBORN SCHOOL DISTRICT NO. 8  
August 18, 2020  
Board Meeting**

**Children want knowledge, challenge and recognition.  
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**Agenda Item Number – IV-A**

**Agenda Item**

**Ratification of Accounts Payable Vouchers**

For Board:     Action             Discussion             Information

**Background –**

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

**Legal**

A.R.S. §15-321.G

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board ratify payment of 2019/20 and 2020/21 Accounts Payable Vouchers from June 1 through July 31, 2020.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**Osborn School District No. 8**  
**Summary of 2019/2020 Accounts Payable Vouchers**  
**Processed**  
**06/01/20 through 06/30/20**

Fund Title	Fund #	Total
M & O	001	264,332.68
P301 Base Pay	11	-
P301 Performance Payout	012	-
Instructional Improvement fund	20	-
Title I	100	2,994.18
Title I	101	333.50
Title I Targeted Support & Improvement		-
Title IIA - Improving Teacher Quality	140	15,695.00
Title IIA - Improving Teacher Quality	141	-
Title IV- Safe & Drug free basic	161	-
21st Century	163	-
Title III	190	-
Title III	191	-
Emergency Immigrant Funding	196	-
Title VII - Indian Ed	200	-
Idea - Basic	220	5,455.75
ARRA - IDEA BASIC	221	-
Idea - Preschool Grant	222	132.00
Idea Edisa	223	-
Idea Edisa-1 Implementation	224	-
JOHNSON-O'MALLEY	230	-
Education for Homeless Children	280	-
Education for Homeless Children	281	-
Medicaid Reimb	290	1,275.17
PRE School Dev GRANT	320	-
Pre School Dev - Start - Up	322	-
TIF GRANT - ASU	352	-
Scoppes - Counseling Grant	376	-
Arts in Education	377	-
Race To The Top	396	-
GIFTED	450	-
RESULT BASED FUNDING	457	2,450.00
VW BUS SETTLEMENT	476	120,706.23
Safe Schools	480	-
EARLY LITERACY GRANT	472	-
School Emergency Readiness	485	-
Sch PI-Sales/Leas Over 1 YR	500	383,690.16
School Plant 1 Year/Less	505	-
Food Service	510	12,660.74
Civic Center	515	-
Community School	520	490.18
Auxiliary Operations	525	1,459.00
Extra Curr Tax Fees CR	526	16,872.00
Gift and Donations	530	2,290.28
Fingerprint	540	-
Insurance Proceeds	550	-
Textbooks	555	-
Indirect Costs	570	-
Unemployment Insurance	575	-
Insurance Refund	585	-
Unrestrict Capital Outlay	610	123,467.43
Bond Building funds	630	1,015,355.67
Energy & Water Savings	665	-
SFB BUILDING RENEWAL	691	-
Student Activities	850	718.23
Employee Insurance Fund	855	336,623.16
		<u>\$ 2,307,001.36</u>

# Osborn School District No. 8

## Summary of FY20 and FY21 Accounts Payable Vouchers Processed 07/01/20 through 07/31/20

Fund Title	Fund #	Total
M & O	001	484,933.24
P301 Base Pay	11	-
P301 Performance Payout	012	-
Instructional Improvement fund	20	-
Title I	100	-
Title I	101	13.88
Title I Targeted Support & Improvement		-
Title IIA - Improving Teacher Quality	140	885.00
Title IIA - Improving Teacher Quality	141	-
Title IV- Safe & Drug free basic	161	1,495.00
21st Century	163	-
Title III	190	-
Title III	191	-
Emergency Immigrant Funding	196	-
Title VII - Indian Ed	200	-
Idea - Basic	220	300.00
ARRA - IDEA BASIC	221	-
Idea - Preschool Grant	222	-
Idea Edisa	223	-
Idea Edisa-1 Implementation	224	-
JOHNSON-O'MALLEY	230	462.97
Education for Homeless Children	280	-
Education for Homeless Children	281	-
Medicaid Reimb	290	1,030.35
PRE School Dev GRANT	320	-
Pre School Dev - Start - Up	322	-
TIF GRANT - ASU	352	-
Scoppes - Counseling Grant	376	-
Arts in Education	377	-
Race To The Top	396	-
GIFTED	450	-
RESULT BASED FUNDING	457	79.00
VW BUS SETTLEMENT	476	-
Safe Schools	480	-
EARLY LITERACY GRANT	472	-
School Emergency Readiness	485	-
Sch PI-Sales/Leas Over 1 YR	500	-
School Plant 1 Year/Less	505	-
Food Service	510	18,746.52
Civic Center	515	-
Community School	520	-
Auxiliary Operations	525	-
Extra Curr Tax Fees CR	526	396.00
Gift and Donations	530	10,437.57
Fingerprint	540	110.00
Insurance Proceeds	550	-
Textbooks	555	-
Indirect Costs	570	-
Unemployment Insurance	575	-
Insurance Refund	585	-
Unrestrict Capital Outlay	610	84,651.45
Bond Building funds	630	1,390,900.62
Energy & Water Savings	665	-
SFB BUILDING RENEWAL	691	-
Student Activities	850	-
Employee Insurance Fund	855	40,504.00
		<u>40,504.00</u>
		<u>\$ 2,034,945.60</u>



**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

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**Agenda Item Number – IV-B-1-3**

**Agenda Item**

**Approval of Governing Board Minutes**

For Board:     Action             Discussion             Information

**Background –**

Approval is requested for the minutes of the following meetings:

1. July 14, 2020 Public Hearing
2. July 14, 2020 Regular Meeting
3. July 2, 2020 Work Study

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

OSBORN SCHOOL DISTRICT NO. 8  
Governing Board Public Hearing  
July 14, 2020

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"  
The Public Hearing was called to order by President Ylenia Aguilar at 4:45 pm.

All five members of the Governing Board were present.

**DfYgYbh**

Ylenia Aguilar, Board President  
Maxine Radtke, Board Clerk  
Katie Paetz, Board President  
Sue Corbin, Board Member  
Samuel Richard, Board Member  
Dr. Michael Robert, Superintendent

Mrs. Toscano explained that this is the FY21 budget approved at the June meeting totaling just over 20.7 million dollars, assumes funding based on all students returning and includes override funds.

There were no questions or public comment.

Hearing ended at 4:46 p.m.

Minutes submitted by:

\_\_\_\_\_  
Lisa Nye, Executive Administrative Assistant  
to the Superintendent and Governing Board

\_\_\_\_\_  
Maxine Radtke, Board Clerk

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OSBORN SCHOOL DISTRICT NO. 8  
Governing Board Regular Meeting  
July 14, 2020

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The Regular Meeting of the Osborn School District Governing Board was called to order at 4:30 pm by Board President Aguilar.

**DfYgYbh**

Ylenia Aguilar, Board President  
Maxine Radtke, Board Clerk  
Sue Corbin, Board Member  
Samuel Richard, Board Member  
Dr. Michael Robert, Superintendent

Members moved into Executive Session to discuss the superintendent contract for Dr. Robert.

The meeting reconvened at 4:40 pm.

**D`YX[ Y`cZ5`Y[ ]UbWY**

President Aguilar led the pledge.

**8 ]gkf]W7 Y`YVfU]cbg`UbX`5 bbci bWfa Ybrg**

Dr. Robert shared that Clarendon, Longview and OMS are moving into the next phase of 21<sup>st</sup> Century grants that would provide learning enrichment for students. If successful, each of the named schools would receive a total of \$510,000 over the next 5 years.

Mrs. Radtke called a Point of Order noting the Public Hearing.

The Regular Meeting resumed at 4:47 pm.

Continuing with announcements and celebrations, Dr. Robert announced a collaboration between Osborn, the Arizona Department of Public Health and Valle del Sol; thanking President Aguilar for fostering a relationship with the center. Senator Navarette has worked with several school districts to bring testing to the area and Osborn has been approved as a COVID 19 testing site. Tests will be free and will take place in the Longview gym July 21 and 23. The hope is to conduct 550-600 tests per day.

President Aguilar thanked both Senator Navarette and Valle del Sol for bringing this opportunity to the community.

**7 cbgYbh5[ YbXU**

- A. Ratification of Payroll Vouchers
- B. Board Minutes
  - 1. Regular Meeting of June 16, 2020
- C. Approval of Personnel Items
  - 1. New Employees
  - 2. Extra Duty Contracts
  - 3. Employment Changes/Additions
  - 4. Resignations
  - 5. Terminations
  - 6. Retirements
  - 7. Leaves of Absence
- D. Donations
- E. Expenditure and Revenue Report

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- F. Student Activities Report
- G. Disposal
- H. Approval of MOU with Read Better Be Better
- I. Approval of Lease Agreement with Read Better Be Better for Office Space at Montecito Community School
- J. Sole Source Listing

Dr. Robert requested to pull items V- H and I from consent for further explanation.

Mr. Richard moved excepting items V-H and I. Mrs. Radtke seconded. Motion carried 4-0.

Ms. Aguilar aye  
Mrs. Radtke aye  
Ms. Corbin aye  
Mr. Richard aye

Mrs. Toscano explained that the lease and MOU were changed to update fees. The changes reflect in kind cost of services in the amount of \$15,000 and offsets the cost of the lease of four rooms.

Mr. Richard moved for approval of items V-H and I. Ms. Corbin seconded. Motion carried 4-0.

Ms. Aguilar aye  
Mrs. Radtke aye  
Ms. Corbin aye  
Mr. Richard aye

#### **7 U`hc`h YDi V`W**

The following comments were read in their entirety by Ms. Nye.

Encanto teacher Alexis Aguirre expressed concerns about students returning in person citing the safety for staff and students as well as uninsured families who may not have the resources for medical care.

Parent Ben Scheel expressed his concerns about communication with parents related to reopening and his disappointment that dual language will not be offered as part of the online curriculum.

Encanto teacher Mark Deyette thanked members for supporting the delay of in-person learning asking members to base their future decisions related to reopening on scientific recommendations and a suppression of the virus transmission in the community.

Osborn Education Association commended district administration and Governing Board members in delaying in person learning and thanked those who shared their concerns and questions with the Board and district administration. Association members then presented a list of recommendations based on information shared with them. Recommendations included using scientific data to make decisions about school reopening, providing health insurance for all employees, additional sick days and an at home accommodation during the pandemic.

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Clarendon teacher Ruth Ruiz requested that class sizes are kept below 15 students and shared concerns about maintaining a safe environment with larger class sizes.

Longview teacher Tara La O Garcia expressed concerns with schools reopening for in school learning and asked that decisions to reopen are made following CDC guidelines.

President Aguilar read a second message from Tara La O Garcia asking for a virtual option to attend meetings allowing for more public participation.

After public comments were read, Mr. Richard stated that he appreciated the report from the Association at the state level adding that the proposed solutions were positive.

**5 Wfcb#5 ddfcj U`**

**5 Xcdhcb`cZH Y 8\$8\$#8%6 i Xf YhUbX`5 ddfcj U`hc`GdYbX`-bgi fUbW`DfcWYXg`**

Mrs. Toscano stated that this item is for approval of the budget information shared during the public hearing and June 16 regular meeting.

Mrs. Radtke moved to approve. Ms. Corbin seconded. Motion carried 4-0.

- Ms. Aguilar aye
- Mrs. Radtke aye
- Ms. Corbin aye
- Mr. Richard aye

**5 ddfcj U`cZFYgc`i Hcb`5 Zfa ]b[ `h Y8 Yg]] bU]cb`cZ7 CCz7 c``Yyb`HcgWUbczUg`5 dd`]WUbh 5[ YbhZbf` : 9A5#89A5` : i bXg`**

Dr. Robert shared that this item is follow up to the appointment of Mrs. Toscano as the applicant for this funding and affirms the designation in a resolution.

Mrs. Radtke moved for approval. Mr. Richard seconded. Motion carries 4-0.

- Ms. Aguilar aye
- Mrs. Radtke aye
- Ms. Corbin aye
- Mr. Richard aye

**5 ddfcj U`cZCgVcfb`7ca a i b]m]GW cc``**

Mrs. Potter-Davis commended Mrs. Crossley for her work crediting Mrs. Crossley in large part for the creation of the iSchool. Mrs. Potter-Davis explained that the iSchool is an option for families who prefer an online learning option and are willing to commit to the program for a full trimester. Discussion took place about needing to know the number of families interested in attending iSchool and in-person options in order to make hiring decisions and plan for compliance of CDC guidelines when students return to campus. Although all students will begin in a virtual setting the iSchool and distance learning options will differ. Students participating in distance learning will receive instruction from teachers they will have once students return to in person classes allowing students and teachers to build relationships.

President Aguilar expressed concern for parents being held to decisions made on information that may not be the same when school starts and communication to parents.

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Discussion continued and confirmation received that distance learning will no longer be an option when students return to school and the efforts being made to provide as many options as possible in both virtual learning platforms for students.

Mr. Richard asked for patience from the community as the district works through the process and ensured that all decisions related to the pandemic have been and will continue to be based on science.

Mrs. Radtke moved for approval. Ms. Corbin seconded. Motion carries 4-0.

Ms. Aguilar aye  
Mrs. Radtke aye  
Ms. Corbin aye  
Mr. Richard aye

Mrs. Radtke noted that the pandemic situation is going to continue evolving and that means answers will also change. Dr. Robert stated that the letter posted on the website will continue to be updated as the situation changes.

**6 cUfX'8 Yj Ycda Ybh**

- A. ASBA Virtual Law Conference September 9-11, 2020
- B. NSBA School Safety Virtual Summit September 16-17 (early bird registration ends July 31)
- C. Board/Admin Retreat

Dr. Robert asked that members contact Ms. Nye if they would like to attend or would like assistance with registering for any of the upcoming conferences.

**FZYWfcbg# YYXVUW `cb`A YYfbl`**

Mr. Richard stated he was grateful for the increased number of participants in the meeting reminding that these are standing meetings.

Mrs. Corbin expressed appreciation for the comprehensibility of the website. Dr. Robert welcomed Michael Nilsson who has been working on the website.

Mrs. Radtke enjoyed having an in person meeting and learning specifics.

Echoing Mr. Richard's comments, Dr. Robert noted there were 30 participants on Google Meets and 35 participants on Facebook. Sharing his appreciation of teachers, he then stated that Osborn teachers never cease to amaze him adding that it will take everyone to make this happen and he anticipates seeing that same strength with students.

President Aguilar expressed her gratefulness for being on the board and a part of the community. She was also grateful to Senator Navarette for including Osborn in his proposal to bring COVID19 testing to the community.

Dr. Robert expressed his appreciation to the technology department for making a virtual meeting possible.

Ms. Corbin stated that the primary concern is for the families, children and community.

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**Afg"FUxh Y'**

- Wants to be kept updated and the basics explained so members are able to answer questions from the community

**DfYg]XYbh5[ i ]Uf'**

Consider using other platforms for virtual meetings that have Spanish and other language translations"

Ensure that the community has access to virtual meetings"

Additional behavioral health supports for families, students and staff "

**5X'ci fba Ybh'**

Meeting declared adjourned by President Aguilar at 6:01 pm.'

Minutes submitted by:

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Lisa Nye, Executive Assistant  
to the Superintendent and Governing Board"

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Maxine Radtke, Board Clerk

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The Work Study of the Osborn School District Governing Board was called to order at 4:31 pm by Board President Aguilar.

**DfYgYbh**

Ylenia Aguilar, Board President  
Maxine Radtke, Board Clerk  
Sue Corbin, Board Member  
Samuel Richard, Board Member  
Dr. Michael Robert, Superintendent

**8 [gW gg]cb#bZcfa U]cb`-tYa g`**

**GW cc`FYcdYb]b[`**

Dr. Robert began by welcoming all participants and introduced members of the board.

He explained that Task Forces comprised of more than 100 members have worked on a plan for school reopening. The plan being presented also takes into account information gathered from community surveys.

The meeting was paused at 4:38 pm to resolve technical issues.

At 4:39 the meeting resumed.

Dr. Robert explained that the district will be offering both virtual and onsite learning options.

The meeting was paused at 4:44 pm due to technical issues.

At 4:56 the issue was resolved and the meeting resumed on Facebook live.

Dr. Robert provided clarification of Governor Ducey's Executive Order explaining that when looking at options for reopening, objectives are to offer whole child centered learning in a safe environment addressing both social and emotional needs. These options also need to offer parents options that allow parents the ability to provide for their families and for the more than 440 employees, maintaining funding that provides wages.

Referring to safety measures the district will be implementing for students attending in person, he explained that students and employees will be screened upon arrival for symptoms, reduced class sizes that allow for social distancing, minimizing/eliminating sharing of materials, and face coverings. He further explained that the middle school is looking at cohorting students with teachers changing spaces rather than students. Site administrators are working to see how this will look at each site making it easier to trace contacts in the event someone contracts the virus.

Mr. Richard left the meeting at 5:35 pm.

Dr. Robert explained that the district will reopen on August 3 with all students initially participating in online learning. He further explained that support and training will be provided for both teachers and families.

Mr. Richard returned at 5:37 pm.



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Dr. Robert stated that Governor Ducey's Executive Order for closure of K-12 schools did not include preschool. The district is moving forward with plans to open its preschool programs on August 3 reducing the child to adult ratio to 6:1 and recommending a 2:1 ratio for students with higher developmental needs.

Erica Switalla asked whether dual language classes will be available online with explanation provided that offering this program will be dependent on the amount of interest from both parents and teachers.

Discussion continued about social distancing, and additional guidance for schools that will be provided relating to COVID 19.

President Aguilar suggested the presentation from the Work Study be translated and made available in Spanish allowing more families to be informed of the district's reopening plan.

**CgVcfb'7ca a i b]mi]GW cc`''**

Mrs. Potter-Davis shared that instruction for students enrolled in iSchool will be a mix of pre-recorded lessons and live instruction that will allow kids to work at their own pace and provide opportunity for interaction.

Discussion took place about employee training on COVID 19.

Dr. Robert shared that there will be opportunity for students to participate in afterschool programs but those programs may be different than those previously offered. He said the programs provide a safe place and enrichment for students after school but the district will need to ensure partners are able to follow the same practices as the district has in place.

Dr. Robert confirmed that Board members will be able to see questions/comments posed on Facebook during the live presentation. He shared that additionally, there will be a FAQs page addressing questions posted on the district's website.

**5X'ci fba Ybh'**

Meeting declared adjourned by President Aguilar at 6:28 pm.'

Minutes submitted by:

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Lisa Nye, Executive Assistant  
to the Superintendent and Governing Board"

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Maxine Radtke, Board Clerk

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**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

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**Agenda Item Number – IV-C-1-7**

**Agenda Item**

**Approval of Personnel Items**

For Board:     Action             Discussion             Information

**Background –**  
Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**NEW EMPLOYEES: CERTIFIED**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Anderson, Tamara	Teacher-Self Contained	ENC	<u>7/21/2020</u>	<u>\$47,263.00</u>
Beebout-Floyd, Taysia	Teacher-7th ELA	OMS	<u>7/21/2020</u>	<u>\$40,250.00</u>
DeNeve, Jorge	Teacher-7th/8th Dual Language	OMS	<u>7/21/2020</u>	<u>\$40,250.00</u>
Inman, Nicolaus	Teacher-6th Math/Science	LV	<u>7/21/2020</u>	<u>\$40,250.00</u>
Lee, Jeong Hyo	Teacher-8th ELA	OMS	<u>7/21/2020</u>	<u>\$40,250.00</u>
Mange, Mirna	ASU Student Teacher	SOL	<u>7/21/2020</u>	<u>\$6,594.51</u>
Vasquez, Rogelio	Teacher-4th Dual Language	LV	<u>7/21/2020</u>	<u>\$42,875.00</u>
Wright, Samantha	Teacher-Resource	LV	<u>7/21/2020</u>	<u>\$40,775.00</u>

**NEW EMPLOYEES: CLASSIFIED**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Jensen, Zachary	Computer Technician	DO	6/29/2020	\$21.54
Lopez, Mary	Bus Driver	M/T	8/3/2020	\$18.71
Maciszewski, Michelle	Behavior Technician	CL	7/29/2020	\$15.03
Menendez, Alexandra	Instructional Assistant-Resource	LV	8/3/2020	\$13.10
Thomas, Aisha	Behavior Technician	MCS	7/29/2020	\$14.55
Walker, Kameel	Behavior Technician	MCS	7/29/2020	\$15.03
Weber, Ben	Behavior Technician	SOL	7/29/2020	\$15.03

**RATIFY ADDENDUM TO CONTRACT**

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
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**PRE-APPROVAL ADDENDUM TO CONTRACT**

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
Aguiar, Sara	Teacher 7/27/20	\$125.00
Aken, Ann	Curriculum Training 7/27/20	\$125.00
Amos, Abygail	Curriculum Training 7/27/20	\$125.00
Anderson, Beth	Curriculum Training 7/27/20	\$125.00
Arebalo, Cynthia	Curriculum Preparation 7/23-7/24/20	\$150.00
Aveni, Ann Marie	Curriculum Training 7/27/20	\$125.00
Bachler, Tyler	Curriculum Training 7/27/20	\$125.00
Bailey, Jessica	SPED Teacher Developing Program Supports 7/2-7/8/20	\$2,500.00
Baltazar, Leonora	Curriculum Training 7/27/20	\$125.00
Barnett, Desiree	Teacher 7/27/20	\$125.00
Barnett, Linda	Teacher 7/27/20	\$125.00
Barnett, Linda	Summer Planning (TAP Leadership Team) 7/22/20	\$333.34
Barrera-Vargas, Dayyana	Curriculum Training 7/27/20	\$125.00
Beltran, Michelle	Curriculum Training 7/27/20	\$125.00
Berardi, Rhiannon	Curriculum Training 7/27/20	\$125.00
Berardi, Rhiannon	Curriculum Preatation 7/23-7/24/20	\$150.00
Boyd, Brad	Conscious Discipline Trainer 7/22/20	\$120.00
Bucklew, Joan	Curriculum Training 7/27/20	\$125.00
Canez, Angelmarie	Teacher 7/27/20	\$125.00
Cecena, Araceli	Curriculum Training 7/27/20	\$125.00
Chapman, Alyssa	Curriculum Training 7/27/20	\$125.00
Chavez, Cristina	Teacher 7/27/20	\$125.00
Chou, Amy	Curriculum Training 7/27/20	\$125.00
Collins, Matthew	Curriculum Training 7/27/20	\$125.00
Conway, Sean	Teacher 7/27/20	\$125.00
Cooper, Cody	Curriculum Training 7/27/20	\$125.00
Copelly, Rosalba	Curriculum Training 7/27/20	\$125.00
Cowen, Chris	Curriculum Training 7/27/20	\$125.00
Crompton, Carrie	Curriculum Training 7/27/20	\$125.00
Davey, Jenny	Curriculum Training 7/27/20	\$125.00
Decindis, Shannon	Curriculum Training 7/27/20	\$125.00
Deyette, Mark	PE Teacher 7/27/20	\$125.00
Diaz, Celeste	Curriculum Training 7/27/20	\$125.00
Dodge, Jessica	Curriculum Training 7/27/20	\$125.00
Doyle, Deborah	Curriculum Training 7/27/20	\$125.00
Echeverria, Lushanya	Boys Town Behavior Management 7/20-7/24/20	\$625.00
Enrique, Citaxochitl	Teacher 7/27/20	\$125.00
Epley, Karen	Speech Therapist 7/27/20	\$125.00
Evans, Hannah	Curriculum Training 7/27/20	\$125.00
Feria, Anna	Boys Town Behavior Management 7/20-7/24/20	\$625.00
Fletcher, Nikole	Curriculum Training 7/27/20	\$125.00
Formanek, John	Curriculum Training 7/27/20	\$125.00
Frederick, Macklin	Curriculum Training 7/27/20	\$125.00

Garcia, Maria	Teacher 7/27/20	\$125.00
Garcia, Maria	Summer Planning (TAP Leadership Team) 7/22/20	\$333.34
Georges, Julia	Curriculum Training 7/27/20	\$125.00
Gerstner, Doug	Curriculum Training 7/27/20	\$125.00
Gerstner, Doug	ELA Planning Committee 7/7-7/10/20	\$500.00
Grant, Michael	Curriculum Training 7/27/20	\$125.00
Green, Maria	Curriculum Preparation 7/23-7/24/20	\$150.00
Green, Maria	Curriculum Training 7/27/20	\$125.00
Greenburg, Rebecca	Phoenix TV Teacher 7/6-7/10/20	\$300.00
Greenburg, Rebecca	Teacher 7/27/20	\$125.00
Gully, Emma	Curriculum Preparation 7/23-7/24/20	\$150.00
Gully, Emma	Curriculum Training 7/27/20	\$125.00
Guzman, Jose	Curriculum Training 7/27/20	\$125.00
Guzman-Mrramontes, Jocelyn	Curriculum Training 7/27/20	\$125.00
Hansen, Brittany	Curriculum Training 7/27/20	\$125.00
Heath, Elizabeth	Curriculum Preparation 7/23-7/24/20	\$150.00
Heath, Elizabeth	Curriculum Training 7/27/20	\$125.00
Heiser, Morgan	Curriculum Training 7/27/20	\$125.00
Herscovici, Amanda	Curriculum Preparation 7/23-7/24/20	\$150.00
Herscovici, Amanda	Teacher 7/27/20	\$125.00
Herscovici, Amanda	Summer Planning (TAP Leadership Team) 7/22/20	\$333.34
Hess, James	Curriculum Training 7/27/20	\$125.00
Hubbell, Amelia	Curriculum Training 7/27/20	\$125.00
Hunt, Lisa	Curriculum Training 7/27/20	\$125.00
Jones, Megan	Curriculum Training 7/27/20	\$125.00
Jones, Megan	TAP Master Teacher 7/6-7/27/20	\$1,166.69
Judd, Elisabeth	Curriculum Training 7/27/20	\$125.00
Kahl, Kayce	Curriculum Training 7/27/20	\$125.00
Katich, Kelsey	Curriculum Training 7/27/20	\$125.00
Kindlon, Jacob	Curriculum Training 7/27/20	\$125.00
Kingsland, Michelle	Curriculum Training 7/27/20	\$125.00
Kitchen, Annie	Curriculum Training 7/27/20	\$125.00
Kleinz, Kelly	Teacher 7/27/20	\$125.00
Koltweit, Sarah	Curriculum Training 7/27/20	\$125.00
Landeira, Richard	Curriculum Training 7/27/20	\$125.00
Lange, Taylor	Curriculum Preparation 7/23-7/24/20	\$150.00
Lange, Taylor	Curriculum Training 7/27/20	\$125.00
LaOGarcia, Tara	Curriculum Training 7/27/20	\$125.00
Lightfoot, William	Curriculum Training 7/27/20	\$125.00
Lindberg, Karen	Curriculum Training 7/27/20	\$125.00
Linn, Jennifer	Curriculum Training 7/27/20	\$125.00
Little, Krista	Curriculum Training 7/27/20	\$125.00
Lively, Victoria	Curriculum Training 7/27/20	\$125.00
Lizarraga, Mackenzie	Curriculum Training 7/27/20	\$125.00
Lovett, Gayle	Teacher 7/27/20	\$125.00
Lovett, Gayle	Summer Planning (TAP Leadership Team) 7/22/20	\$333.34
Mange, Mirna	Curriculum Training 7/27/20	\$125.00
Maynard, Clare	Curriculum Training 7/27/20	\$125.00
McCampbell, Sarah	Curriculum Training 7/27/20	\$125.00
McCord, Brianna	Teacher Train/prep 7/27/20	\$125.00
Meyer, Kelsey	Curriculum Training 7/27/20	\$125.00
Moum, John	Certified Teacher 7/27/20	\$125.00
Nelson, Ben	Curriculum Training 7/27/20	\$125.00
Nevarez, Mae	Curriculum Preparation 7/13-7/20/20	\$750.00
Palache, Hilda	Curriculum Training 7/27/20	\$125.00
Parker, Sam,	Curriculum Training 7/27/20	\$125.00

Patterson, Alice	Curriculum Training 7/27/20	\$125.00
Pendall-Castro, Emily	Curriculum Training 7/27/20	\$125.00
Pierson, Alicia	Curriculum Training 7/27/20	\$125.00
Prutch, Mary	Curriculum Training 7/27/20	\$125.00
Ramos, Jocelyn	Curriculum Training 7/27/20	\$125.00
Ramos, John	Curriculum Training 7/27/20	\$125.00
Regis, Maria	Curriculum Training 7/27/20	\$125.00
Renning, Amanda	Summer Planning (TAP Leadership Team) 7/22/20	\$333.34
Riddle, Melinda	Teacher 7/27/20	\$125.00
Riddle, Melinda	Summer Planning (TAP Leadership Team) 7/22/20	\$333.34
Rios, Gabriella	Curriculum Training 7/27/20	\$125.00
Rivard-Lentz, Haley	Curriculum Training 7/27/20	\$125.00
Rollins, Allison	Third Grade Teacher 7/27/20	\$125.00
Rose, Primitiva	Boys Town Behavior Management 7/20-7/24/20	\$625.00
Ruiz, Ruth	Curriculum Training 7/27/20	\$125.00
Sabbath, Carrlee	Curriculum Training 7/27/20	\$125.00
Sabbath, Carrlee Sabbath	Boys Town Behavior Management 7/20-7/24/20	\$625.00
Saiz, Sara	Curriculum Training 7/27/20	\$125.00
Schlepp, Diana	Curriculum Training 7/27/20	\$125.00
Scilley, Theresa	Boys Town Behavior Management 7/20-7/24/20	\$625.00
Scilley, Theresa	Curriculum Training 7/27/20	\$125.00
Shain, Jill	Teacher 7/27/20	\$125.00
Stacey, Emily	Curriculum Training 7/27/20	\$125.00
Stachel, Allison	Curriculum Training 7/27/20	\$125.00
Staron, Jennifer	Curriculum Training 7/27/20	\$125.00
Sullivan, Melissa	Curriculum Training 7/27/20	\$125.00
Taylor David, Lynn	Teacher 7/27/20	\$125.00
Taylor, Maria Luisa Maui	Curriculum Training 7/27/20	\$125.00
Tikoitsch, Erin	Curriculum Preparation 7/23-7/24/20	\$150.00
Tikovitsch, Erin	Curriculum Training 7/27/20	\$125.00
Trainor, Randy	Curriculum Training 7/27/20	\$125.00
Tsai, Joanne	Curriculum Training 7/27/20	\$125.00
Valencia, Luis	Teacher 7/27/20	\$125.00
Valles, Guillermina	Curriculum Training 7/27/20	\$125.00
Vincent, Madison	Curriculum Training 7/27/20	\$125.00
Wilhelmy, Danielle	Teacher 7/27/20	\$125.00

ADDITIONAL ASSIGNMENTS					
NAME	POSITION	LOCATION	DATE	RATE OF PAY	
Aban Salgado, Ivonne	Food 1-Extra Day	CN-SOL	7/31/2020	\$	13.28
Arteaga, Ana	Baker-Extra Day	CN-LV	7/29/2020	\$	16.84
Barajas, Marisol	Instructional Assistant-Back to School Support	ENC	7/23/2020	\$	14.53
Campos, Sabrina	Instructional Assistant-Back to School Support	ENC	7/23/2020	\$	12.61
Canos Sotelo, Maria	Cook-Extra Day	CN-SOL	7/29/2020	\$	14.33
Chavez, Marisela	Food 1-Extra Day	CN-LV	7/31/2020	\$	13.28
Cruz, Tomasa	Summer moving/cleaning	MT	7/22/2020	\$	16.20
Dagnino, Maria D.	Cashier-Extra Day	CN-SOL	7/29/2020	\$	13.69
Diaz, Martha	Food 1-Extra Day	CN-ENC	7/31/2020	\$	12.88
Dominguez, Maria Elena	Cashier-Extra Day	CN-ENC	7/29/2020	\$	14.33
Duran Solis, Yanet	Back to School Support	SOL	7/24/2020	\$	12.61
Escobedo, Maria	Food 2-Extra Day	CN-ENC	7/31/2020	\$	13.08
Espiricueta, Andrea	Back to School Support	SOL	7/24/2020	\$	13.10
Flaherty, Jennifer	Librarian Training	ENC	7/27/2020	\$	13.57
Georgina, Gonzales	Back to School Support	LV	7/24/2020	\$	13.10
Gerlock, Storm	Librarian Training	ENC	7/27/2020	\$	14.03
Gloria, Rachel	Back to School Support	LV	7/24/2020	\$	15.15
Gonzales, Georgina	Back to School Support	LV	7/24/2020	\$	13.10
Gonzales, Gricelda	Food 2-Extra Day	CN-OMS	7/31/2020	\$	12.88
Gonzales, Lida	Cook-Extra Day	CN-OMS	7/29/2020	\$	13.69
Gonzalez, Bauldelia	Summer moving/cleaning	MT	7/22/2020	\$	13.57
Hastings, Alexandra	Boys Town Training	MCS	7/20/2020	\$	14.55
Hernandez, Maria	Cashier-Extra Day	CN-OMS	7/29/2020	\$	14.33
Hernandez, Rosa M.	Food 2-Extra Day	CN-ENC	7/31/2020	\$	12.88
Hubbard, Derek	Boys Town Training	MCS	7/20/2020	\$	15.03
Irazogui, Maryssol	Summer moving/cleaning	MT	7/22/2020	\$	14.87
Lutebuka, Sylvia	Librarian Training	SOL	7/27/2020	\$	14.03
Mars, Essence	Back to School Support	SOL	7/24/2020	\$	12.61
Montoya, Dorinda	Librarian Training	LV	7/27/2020	\$	15.31
Morris, Annette	Back to School Support	LV	7/24/2020	\$	16.02
Munera Palacia, Julian	Baker-Extra Day	CN-ENC	7/29/2020	\$	13.49
Naylor, Danielle	Librarian Training	OMS	7/27/2020	\$	14.67
Perez, Andres	Back to School Support	LV	7/24/2020	\$	15.16
Pinedo, Maria	Cashier-Extra Day	CN-ENC	7/29/2020	\$	16.84
Pinon, Luz	Summer moving/cleaning	MT	7/22/2020	\$	13.57
Reyes, Genoveva	Back to School Support	LV	7/24/2020	\$	15.15
Rios, Rosa	Food 2-Extra Day	CN-LV	7/31/2020	\$	16.68
Rocha, Aurelia	Cook-Extra Day	CN-ENC	7/29/2020	\$	14.73
Romero, Manuela	Back to School Support	ENC	7/23/2020	\$	14.97
Sanchez, Maria	Food 1-Extra Day	CN-SOL	7/31/2020	\$	13.28
Stubbs, Juanita	Instructional Assistant-Back to School Support	ENC	7/23/2020	\$	15.15
Teran, Irma	Baker-Extra Day	CN-SOL	7/29/2020	\$	14.33
Thomas, Aisha	Boys Town Training	MCS	7/20/2020	\$	14.55
Valenzuela, Mikaela	Instructional Assistant-Back to School Support	ENC	7/23/2020	\$	13.10
Vargas, Susana	Cook-Extra Day	CN-LV	7/29/2020	\$	14.33
Villacorta, Raquel	Back to School Support	ENC	7/23/2020	\$	18.90
Villagomez, Blanca	Instructional Assistant-Back to School Support	ENC	7/23/2020	\$	14.73
Walker, Kameel	Boys Town Training	MCS	7/20/2020	\$	15.03
Whiting, Sean	Boys Town Training	MCS	7/20/2020	\$	15.03
Wierman, Natalie	Curriculum Prep	SOL	7/27/2020	\$	14.55
Williams, Carlton	Boys Town Training	MCS	7/20/2020	\$	16.50
Williams, Sekita	Back to School Support	SOL	7/24/2020	\$	12.61
Wood, Ethel	Back to School Support	SOL	7/24/2020	\$	15.15
Zuniga, Maria	Cashier-Extra Day	CN-LV	7/29/2020	\$	14.13
Zuniga, Maria A.	Food 1-Extra Day	CN-ENC	7/31/2020	\$	13.28

CHANGE OF ASSIGNMENT					
NAME	FROM POSITION	TO POSITION	LOCATION	DATE	RATE OF PAY
Aguayo, Angelica	Health Aide-Self Contained	Instructional Assistant-Kindergarten	LV	8/3/2020	\$12.61/hour
Aguiar, Sara	Teacher-1st Grade (.5)	Reading Specialist	ENC	7/28/2020	\$57,627.00
Archuleta, Elizabeth	Teacher-4th Grade Dual Language	Teacher-Art	LV	7/21/2020	\$46,463.00
Arebalo, Cynthia	Teacher Intern	Teacher-5th Grade	CL	7/28/2020	\$40,750.00
Artea, Monica	Master Teacher	Curriculum Specialist-LA	DO	7/1/2020	\$70,393.00
Brown, Fatima	Bus Driver	Admin Assistant for iSchool	iSchool	7/29/2020	\$17.02/hour
Chapman, Alyssa	Teacher-4th Grade	Teacher-5th Grade	CL	7/28/2020	\$47,768.00
Conway, Sean	Teacher-1st Grade (.5)	Reading Specialist	ENC	7/28/2020	\$55,155.00
Diaz, Celeste	Teacher Intern	Teacher-3rd Grade	LV	7/28/2020	\$40,750.00
Escarcega, Vanessa	Educational Assistant	ELL Parapro	LV	7/27/2020	\$14.53/hour
Jacuinde, Tomas	Teacher Intern	Teacher-1st Grade	ENC	7/28/2020	\$40,250.00
Jones, Mehan	Teacher-6th Grade	Master Teacher 4th-6th	SOL	8/3/2020	\$52,571.00
Kitchen, Tiffanie	Math/Science Teacher	Teacher-8th SPED Math -resig resc	OMS	7/28/2020	\$53,571.00
Martin, Jeffry	Behavior Interventionist	Assistant Principal	OMS	7/1/2020	\$76,694.00
Maynard, Clare	Teacher-1st Grade	Teacher-2nd Grade	SOL	7/28/2020	\$48,588.00
Nevarez, Mae	Teacher	Educational Tech TOA	DO	7/21/2020	\$52,385.00
Ochonogor, Emerald	Teacher	Federal Programs Specialist	DO	7/1/2020	\$73,393.00
Potter-Davis, Aubree	Director of Curriculum	Chief Officer for Learning and Equity	DO	7/1/2020	\$113,450.00
Santos, Vanessa	School Clerk	Accounting Technician-Receiveables	DO	7/10/2020	\$17.02/hour
Toscano, Colleen	Director of Finance	Chief Operations Officer	DO	7/1/2020	\$116,950.00
Vehr, Rosina	Teacher-1st Grade	Master Teacher K-3	LV	7/21/2020	\$54,996.00

NEW YEAR CLASSIFIED ASSIGNMENTS					
NAME	POSITION	LOCATION	DATE	RATE OF PAY	

**NEW YEAR SUBSTITUTES ASSIGNMENTS**



**RESIGNATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Arvayo-Reyes, Cinthya	Student ELA Teacher	OMS	5/22/2020
Batanovik, Alen	Computer Tech	DO	8/18/2020
Bristow, Sheryl	Teacher-6th Grade	LV	7/9/2020
Flanagan, Danielle	Teacher-5th Grade	CL	7/17/2020
Gandera, Gevevieve	ASU Intern	SOL	5/30/2020
Ingraham, Jessica	Preschool Teacher	ENC	5/22/2020
Koceja, Lindsay	Student ELA Teacher	OMS	5/22/2020
Lutebuka, Sylvia	Instructional Assistant-Library	SOL	8/3/2020
Munoz de Torres, Margarita	Food 2	ENC	7/23/2020
Pimental-Vargas, Victor	Behavior Tech	ENC	5/21/2020
Rojas, Jose	ASU Intern	SOL	5/22/2020
Rojas, Juan	ASU Intern	SOL	5/22/2020
Ruiz, Atheena	Instructional Assistant	SOL	5/21/2020

**TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
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**RETIREMENTS**

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Blanford, Pamela	Retirement	SOL	8/5/2020
Hammoudeh, Lisa	Retirement	CL	8/2/2020

**LEAVE OF ABSENCES:**

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Beltran, Maria	Personal/Family Need	M/T	8/3/2020
Button, Jessica	Personal/Family Need	SOL	7/17/2020

**MILITARY LEAVE:**

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number – IV-E**

**Agenda Item**

**Expenditure and Revenue Report**

For Board:     Action             Discussion             Information

**Background –**

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.*

*Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”*

**Legal**

A.R.S. 15-905

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

For information only

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

# Osborn School District

## Board Exp & Revenue Report

From Date: 7/1/2020

To Date: 7/31/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$10,532,517.46)	\$10,532,517.46	\$0.00	\$10,532,517.46	0.00%
001.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$0.00	(\$520,094.87)	\$520,094.87	\$0.00	\$520,094.87	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$5,048,825.75)	\$5,048,825.75	\$0.00	\$5,048,825.75	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$19,726,395.00	\$378,670.86	\$18,219,595.46	\$1,506,799.54	\$227,158.56	\$1,279,640.98	6.49%
	FUND: MAINTENANCE AND OPERATION - 001	\$19,726,395.00	\$378,670.86	\$2,118,157.38	\$17,608,237.62	\$227,158.56	\$17,381,079.06	88.11%
010.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$4,972.82)	\$4,972.82	\$0.00	\$4,972.82	0.00%
	FUND: CLASSROOM SITE FUND - 010	\$0.00	\$0.00	(\$4,972.82)	\$4,972.82	\$0.00	\$4,972.82	0.00%
011.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$15,619.98)	\$15,619.98	\$0.00	\$15,619.98	0.00%
011.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$246,241.71)	\$246,241.71	\$0.00	\$246,241.71	0.00%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$423,870.00	\$0.00	\$828,546.62	(\$404,676.62)	\$0.00	(\$404,676.62)	-95.47%
	FUND: P301 BASE PAY - 011	\$423,870.00	\$0.00	\$566,684.93	(\$142,814.93)	\$0.00	(\$142,814.93)	-33.69%
012.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$89,542.42)	\$89,542.42	\$0.00	\$89,542.42	0.00%
012.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$402,940.89)	\$402,940.89	\$0.00	\$402,940.89	0.00%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$1,174,953.00	\$0.00	\$530,076.38	\$644,876.62	\$0.00	\$644,876.62	54.89%
	FUND: P301 PERFORMANCE PAY - 012	\$1,174,953.00	\$0.00	\$37,593.07	\$1,137,359.93	\$0.00	\$1,137,359.93	96.80%
013.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$492,483.31)	\$492,483.31	\$0.00	\$492,483.31	0.00%
013.000.0000.6000.000.000.0000	EXPENDITURES	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
	FUND: P301 CLASSROOM IMPROVMENT - 013	\$2,442,228.00	\$0.00	(\$492,483.31)	\$2,934,711.31	\$0.00	\$2,934,711.31	120.17%
020.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$25,037.82)	\$25,037.82	\$0.00	\$25,037.82	0.00%
020.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$55,479.60)	\$55,479.60	\$0.00	\$55,479.60	0.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$500,000.00	\$0.00	\$178,774.72	\$321,225.28	\$0.00	\$321,225.28	64.25%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$500,000.00	\$0.00	\$98,257.30	\$401,742.70	\$0.00	\$401,742.70	80.35%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$30,577.74	\$1,361,228.77	(\$1,361,228.77)	\$1,082.14	(\$1,362,310.91)	0.00%
	FUND: TITLE I - 100	\$0.00	\$30,577.74	\$1,361,228.77	(\$1,361,228.77)	\$1,082.14	(\$1,362,310.91)	0.00%
101.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$71,341.34)	\$71,341.34	\$0.00	\$71,341.34	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$71,674.82	(\$71,674.82)	\$0.00	(\$71,674.82)	0.00%
	FUND: TITLE I - 101	\$0.00	\$0.00	\$333.48	(\$333.48)	\$0.00	(\$333.48)	0.00%
115.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$19,149.63)	\$19,149.63	\$0.00	\$19,149.63	0.00%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$19,149.63	(\$19,149.63)	\$0.00	(\$19,149.63)	0.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$24,250.00	\$0.00	\$3,084.23	\$21,165.77	\$0.00	\$21,165.77	87.28%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$24,250.00	\$0.00	\$3,084.23	\$21,165.77	\$0.00	\$21,165.77	87.28%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,166.32	\$94,465.31	(\$94,465.31)	\$5,296.00	(\$99,761.31)	0.00%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$0.00	\$1,166.32	\$94,465.31	(\$94,465.31)	\$5,296.00	(\$99,761.31)	0.00%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	(\$700.00)	0.00%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	(\$700.00)	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$41,327.78	\$68,993.05	(\$68,993.05)	\$1,495.00	(\$70,488.05)	0.00%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$0.00	\$41,327.78	\$68,993.05	(\$68,993.05)	\$1,495.00	(\$70,488.05)	0.00%
161.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$4,587.61)	\$4,587.61	\$0.00	\$4,587.61	0.00%

# Osborn School District

## Board Exp & Revenue Report

From Date: 7/1/2020

To Date: 7/31/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
161.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$4,643.18	(\$4,643.18)	\$0.00	(\$4,643.18)	0.00%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$0.00	\$0.00	\$55.57	(\$55.57)	\$0.00	(\$55.57)	0.00%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$652.38	(\$652.38)	\$0.00	(\$652.38)	0.00%
	FUND: 21ST CENTURY - 163	\$0.00	\$0.00	\$652.38	(\$652.38)	\$0.00	(\$652.38)	0.00%
190.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$25,400.10)	\$25,400.10	\$0.00	\$25,400.10	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$84,438.57	\$4,215.44	\$61,802.87	\$22,635.70	\$0.00	\$22,635.70	26.81%
	FUND: TITLE III - 190	\$84,438.57	\$4,215.44	\$36,402.77	\$48,035.80	\$0.00	\$48,035.80	56.89%
200.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,656.40)	\$2,656.40	\$0.00	\$2,656.40	0.00%
200.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$11,076.62)	\$11,076.62	\$0.00	\$11,076.62	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$42,311.94	(\$42,311.94)	\$0.00	(\$42,311.94)	0.00%
	FUND: TITLE VII - INDIAN ED - 200	\$0.00	\$0.00	\$28,578.92	(\$28,578.92)	\$0.00	(\$28,578.92)	0.00%
220.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$297,450.81)	\$297,450.81	\$0.00	\$297,450.81	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$663,704.38	\$1,504.70	\$609,269.08	\$54,435.30	\$16.80	\$54,418.50	8.20%
	FUND: IDEA - BASIC - 220	\$663,704.38	\$1,504.70	\$311,818.27	\$351,886.11	\$16.80	\$351,869.31	53.02%
221.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$4,488.05)	\$4,488.05	\$0.00	\$4,488.05	0.00%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$4,488.05	(\$4,488.05)	\$0.00	(\$4,488.05)	0.00%
	FUND: IDEA BASIC - 221	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
222.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,277.41)	\$8,277.41	\$0.00	\$8,277.41	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$30,620.06	\$0.00	\$20,570.61	\$10,049.45	\$0.00	\$10,049.45	32.82%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$30,620.06	\$0.00	\$12,293.20	\$18,326.86	\$0.00	\$18,326.86	59.85%
230.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$6,866.51)	\$6,866.51	\$0.00	\$6,866.51	0.00%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$33,212.65	\$462.97	\$12,138.18	\$21,074.47	\$0.00	\$21,074.47	63.45%
	FUND: JOHNSON-O'MALLEY - 230	\$33,212.65	\$462.97	\$5,271.67	\$27,940.98	\$0.00	\$27,940.98	84.13%
280.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$12,474.08)	\$12,474.08	\$0.00	\$12,474.08	0.00%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$25,653.57	\$0.00	\$17,638.31	\$8,015.26	\$0.00	\$8,015.26	31.24%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$25,653.57	\$0.00	\$5,164.23	\$20,489.34	\$0.00	\$20,489.34	79.87%
281.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,354.06)	\$2,354.06	\$0.00	\$2,354.06	0.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$2,354.06	(\$2,354.06)	\$0.00	(\$2,354.06)	0.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
290.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$2,421.25	(\$2,421.25)	\$0.00	(\$2,421.25)	0.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$296,314.26)	\$296,314.26	\$0.00	\$296,314.26	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$4,686.90	\$444,175.22	(\$444,175.22)	\$0.00	(\$444,175.22)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	\$4,686.90	\$150,282.21	(\$150,282.21)	\$0.00	(\$150,282.21)	0.00%
374.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$90.13)	\$90.13	\$0.00	\$90.13	0.00%
374.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$13,107.78)	\$13,107.78	\$0.00	\$13,107.78	0.00%
	FUND: E-RATE - 374	\$0.00	\$0.00	(\$13,197.91)	\$13,197.91	\$0.00	\$13,197.91	0.00%
400.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$7,140.75)	\$7,140.75	\$0.00	\$7,140.75	0.00%
400.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$185,319.53)	\$185,319.53	\$0.00	\$185,319.53	0.00%
	FUND: State projects- Interest - 400	\$0.00	\$0.00	(\$192,460.28)	\$192,460.28	\$0.00	\$192,460.28	0.00%

# Osborn School District

## Board Exp & Revenue Report

From Date: 7/1/2020

To Date: 7/31/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,512.23	\$0.00	\$2,512.23	\$0.00	\$0.00	\$0.00	0.00%
	FUND: GIFTED - 450	\$2,512.23	\$0.00	\$2,512.23	\$0.00	\$0.00	\$0.00	0.00%
457.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$63,013.78)	\$63,013.78	\$0.00	\$63,013.78	0.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$5,379.68	\$28,714.43	(\$28,714.43)	\$0.00	(\$28,714.43)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$5,379.68	(\$34,299.35)	\$34,299.35	\$0.00	\$34,299.35	0.00%
472.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$407.68	(\$407.68)	\$0.00	(\$407.68)	0.00%
472.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$237,565.34)	\$237,565.34	\$0.00	\$237,565.34	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$302,973.08	(\$302,973.08)	\$0.00	(\$302,973.08)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$0.00	\$65,815.42	(\$65,815.42)	\$0.00	(\$65,815.42)	0.00%
476.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$110,000.00)	\$110,000.00	\$0.00	\$110,000.00	0.00%
476.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$120,706.23	(\$120,706.23)	\$0.00	(\$120,706.23)	0.00%
	FUND: VW BUS SETTLEMENT - 476	\$0.00	\$0.00	\$10,706.23	(\$10,706.23)	\$0.00	(\$10,706.23)	0.00%
480.000.0000.6000.000.000.0000	EXPENDITURES	\$360,140.00	\$0.00	\$140,799.94	\$219,340.06	\$0.00	\$219,340.06	60.90%
	FUND: SAFE SCHOOLS - 480	\$360,140.00	\$0.00	\$140,799.94	\$219,340.06	\$0.00	\$219,340.06	60.90%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$70,129.27)	\$70,129.27	\$0.00	\$70,129.27	0.00%
500.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	(\$1,307.65)	\$1,307.65	\$0.00	\$1,307.65	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$576,000.00	\$0.00	\$420,325.97	\$155,674.03	\$269,186.80	(\$113,512.77)	-19.71%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$576,000.00	\$0.00	\$348,889.05	\$227,110.95	\$269,186.80	(\$42,075.85)	-7.30%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$57,747.91)	\$57,747.91	\$0.00	\$57,747.91	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$1,487,862.41)	\$1,487,862.41	\$0.00	\$1,487,862.41	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$20,911.27	\$1,619,750.79	\$1,130,249.21	\$0.00	\$1,130,249.21	41.10%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	\$20,911.27	\$74,140.47	\$2,675,859.53	\$0.00	\$2,675,859.53	97.30%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$48,125.55)	\$48,125.55	\$0.00	\$48,125.55	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$204,000.00	\$0.00	\$64,990.35	\$139,009.65	\$0.00	\$139,009.65	68.14%
	FUND: CIVIC CENTER - 515	\$204,000.00	\$0.00	\$16,864.80	\$187,135.20	\$0.00	\$187,135.20	91.73%
520.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,838.00)	\$1,838.00	\$0.00	\$1,838.00	0.00%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$1,701.82	\$13,298.18	\$0.00	\$13,298.18	88.65%
	FUND: COMMUNITY SCHOOL - 520	\$15,000.00	\$0.00	(\$136.18)	\$15,136.18	\$0.00	\$15,136.18	100.91%
525.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$6,355.16)	\$6,355.16	\$0.00	\$6,355.16	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$31,000.00	\$0.00	\$11,354.00	\$19,646.00	\$3,976.35	\$15,669.65	50.55%
	FUND: AUXILIARY OPERATIONS - 525	\$31,000.00	\$0.00	\$4,998.84	\$26,001.16	\$3,976.35	\$22,024.81	71.05%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$70,865.72)	\$70,865.72	\$0.00	\$70,865.72	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$290,000.00	\$721.28	\$94,318.66	\$195,681.34	\$5,585.00	\$190,096.34	65.55%
	FUND: EXTRA CURR TAX FEES CR - 526	\$290,000.00	\$721.28	\$23,452.94	\$266,547.06	\$5,585.00	\$260,962.06	89.99%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$66,030.94)	\$66,030.94	\$0.00	\$66,030.94	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$105,000.00	\$9,796.88	\$37,950.66	\$67,049.34	\$1,314.00	\$65,735.34	62.61%
	FUND: GIFTS AND DONATIONS - 530	\$105,000.00	\$9,796.88	(\$28,080.28)	\$133,080.28	\$1,314.00	\$131,766.28	125.49%
540.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,188.00)	\$1,188.00	\$0.00	\$1,188.00	0.00%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$14,000.00	\$66.00	\$740.00	\$13,260.00	\$0.00	\$13,260.00	94.71%
	FUND: FINGERPRINT - 540	\$14,000.00	\$66.00	(\$448.00)	\$14,448.00	\$0.00	\$14,448.00	103.20%

# Osborn School District

## Board Exp & Revenue Report

Fiscal Year: 2019-2020

From Date: 7/1/2020      To Date: 7/31/2020

Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
550.000.0000.6000.000.000.0000	EXPENDITURES	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	FUND: TEXTBOOKS - 555	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
565.000.0000.6000.000.000.0000	EXPENDITURES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	FUND: LITIGATION RECOVERY - 565	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$322,000.00	\$28,487.21	\$258,454.18	\$63,545.82	\$5,549.76	\$57,996.06	18.01%
	FUND: INDIRECT COSTS - 570	\$322,000.00	\$28,487.21	\$258,454.18	\$63,545.82	\$5,549.76	\$57,996.06	18.01%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$86,000.00	\$0.00	\$7,894.30	\$78,105.70	\$8,709.70	\$69,396.00	80.69%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$86,000.00	\$0.00	\$7,894.30	\$78,105.70	\$8,709.70	\$69,396.00	80.69%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,341,672.44)	\$1,341,672.44	\$0.00	\$1,341,672.44	0.00%
610.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$0.00	(\$91,501.26)	\$91,501.26	\$0.00	\$91,501.26	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$99,156.00	\$48,121.17	\$872,537.85	(\$773,381.85)	\$83,741.47	(\$857,123.32)	-864.42%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$99,156.00	\$48,121.17	(\$560,635.85)	\$659,791.85	\$83,741.47	\$576,050.38	580.95%
620.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$0.44	(\$0.44)	\$0.00	(\$0.44)	0.00%
	FUND: ADJACENT WAYS - 620	\$0.00	\$0.00	\$0.44	(\$0.44)	\$0.00	(\$0.44)	0.00%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,395,957.98	\$17,379,806.57	(\$17,379,806.57)	\$2,731,183.43	(\$20,110,990.00)	0.00%
	FUND: BOND BUILDING - 630	\$0.00	\$1,395,957.98	\$17,379,806.57	(\$17,379,806.57)	\$2,731,183.43	(\$20,110,990.00)	0.00%
665.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$8,980.11)	\$8,980.11	\$0.00	\$8,980.11	0.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$0.00	\$0.00	(\$8,980.11)	\$8,980.11	\$0.00	\$8,980.11	0.00%
685.000.0000.6000.000.000.0000	EXPENDITURES	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
	FUND: DEFICIENCIES CORRECTION - 685	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
691.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$720.72	(\$720.72)	\$0.00	(\$720.72)	0.00%
691.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$22,900.00)	\$22,900.00	\$0.00	\$22,900.00	0.00%
691.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$60,440.00	(\$60,440.00)	\$24,600.00	(\$85,040.00)	0.00%
	FUND: SFB BUILDING RENEWAL - 691	\$0.00	\$0.00	\$38,260.72	(\$38,260.72)	\$24,600.00	(\$62,860.72)	0.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$7,127,296.24)	\$7,127,296.24	\$0.00	\$7,127,296.24	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,800,297.00	\$0.00	\$1,331,922.37	\$5,468,374.63	\$0.00	\$5,468,374.63	80.41%
	FUND: DEBT SERVICE - 700	\$6,800,297.00	\$0.00	(\$5,795,373.87)	\$12,595,670.87	\$0.00	\$12,595,670.87	185.22%
850.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$20,454.20)	\$20,454.20	\$0.00	\$20,454.20	0.00%
850.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$3,920.01	(\$3,920.01)	\$0.00	(\$3,920.01)	0.00%
	FUND: STUDENT ACTIVITIES - 850	\$0.00	\$0.00	(\$16,534.19)	\$16,534.19	\$0.00	\$16,534.19	0.00%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,073,369.99)	\$2,073,369.99	\$1,500.00	\$2,071,869.99	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$1,893,364.14	(\$1,893,364.14)	\$26,009.22	(\$1,919,373.36)	0.00%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$0.00	\$0.00	(\$180,005.85)	\$180,005.85	\$27,509.22	\$152,496.63	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

From Date: 7/1/2020

To Date: 7/31/2020

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Grand Total:	\$36,877,430.46	\$1,972,054.18	\$15,944,304.87	\$20,933,125.59	\$3,397,104.23	\$17,536,021.36	47.55%

End of Report



**OSBORN SCHOOL DISTRICT NO. 8  
August 18, 2020  
Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number – IV-F**

**Agenda Item**

**Student Activities Statement of Revenue and Expenditures**

For Board:     Action             Discussion             Information

**Background –**

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

**Legal**

A.R.S. §15-1123.A

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board ratify the 2019/20 Statement of Revenues and Expenditures for the Student Activities Fund from June 1 through June 30, 2020.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT No. 8**  
**Statement of Revenues and Expenditures**  
**For Student Activities Fund**  
**Activity from July 1, 2020 to July 31, 2020**

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	3,671.33			3,671.33
OMS	16,345.14			16,345.14
Solano	10,189.94			10,189.94
Longview	4,179.11			4,179.11
	<u>\$ 34,790.55</u>	<u>\$ -</u>	<u>\$ -</u>	<u>34,790.55</u>

OSBORN SCHOOL DISTRICT NO. 8  
August 18, 2020  
Board Meeting

Children want knowledge, challenge and recognition.  
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This is our mission.

Agenda Item Number – IV-G

**Agenda Item**  
**Disposal of Equipment**

For Board:  Action  Discussion  Information

**Background –**  
None this month.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Recommend approval of disposal of equipment as listed.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

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**Agenda Item Number – IV-H**

**Agenda Item**

**Approval of Renewal of Employment Contract for Dr. Michael Robert as Superintendent**

For Board:     Action             Discussion             Information

**Background**

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board approve the contract for Dr. Michael Robert as Superintendent per Board discussion.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

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**Agenda Item Number – IV-I**

**Agenda Item**

**Approval of Emergency COVID-19 Procurements**

For Board:     Action             Discussion             Information

**Background –**

A.A.C. R7-2-1055 specifies an emergency condition as an immediate and serious need for materials, services, or construction that cannot be met through normal procurement methods and seriously threatens the functioning of the school district, the preservation or protection of property or the public health, welfare or safety. Some examples of emergency conditions are floods, epidemics, or other natural disasters riots, fire or equipment failures. An emergency procurement shall be limited to the materials, services, or construction necessary to satisfy the emergency need.

Executive Order 2020-41 classifies COVID-19 as an "emergency condition" for FY21 purchases

**Legal**

A.A.C. R7-2-1055, Executive order 2020-41

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Recommend the Governing Board approve the emergency COVID-19 procurements as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

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**Agenda Item Number – IV-J**

**Agenda Item**

**Sole Source Listing**

For Board:  Action  Discussion  Information

**Background–**

A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only one source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists.

**Curriculum products–**

The District is recommending the following list of sole source products/vendors.

**Legal**

R7-2-1053. Sole source procurements

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Per Board discussion/decision.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

# Sole Source List

Product Type	Product Name (Vendor)	Sole Source Letter	Other Notes	
<b>Online Software</b>	Amplify	2020	<a href="#"><u>Amplify Sole Source Letter</u></a>	
	Open Up	2020	<a href="#"><u>Open Up Sole Source</u></a>	
	BoomLearning	2020	<a href="#"><u>BoomLearning Sole Source</u></a>	
	Executive Function Junction (BrainTalk)	2020	<a href="#"><u>Brain Talk Sole Source</u></a>	
<b>Professional Development/ Teacher Support</b>				
<b>Student Support Materials</b>	Amplify	2020	<a href="#"><u>Amplify Sole Source Letter</u></a>	
	Open Up	2020	<a href="#"><u>Open Up Sole Source</u></a>	

**OSBORN SCHOOL DISTRICT NO. 8  
August 18, 2020  
Board Meeting**

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**Agenda Item Number – V**

**Agenda Item  
Call to the Public**

For Board:     Action             Discussion             Information

**Background –**

We welcome citizen input; however, items brought to the Board’s attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

*This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through teleconference or livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public on the Google Meets Hangout. An individual wishing to address the Governing Board must email their message or request to speak live to [lnye@osbornsd.org](mailto:lnye@osbornsd.org) by 12:00pm on Tuesday, August 18, 2020.*

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

For Information Only

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F



**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

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**Agenda Item Number –VI**

**Agenda Item**

**Board Presentation—Strategic Planning**

For Board:     Action             Discussion             Information

**Background –**

Osborn School District has been involved in a strategic planning process for the past 14 months, in a process that has involved all constituents of our community. Teachers, education support staff, administrators, parents, community members, and partners were involved in the process at different stages. Osborn contracted with Cassie Breecher and Dr. Meghan Velasquez from Beyond Strategy Consulting Group to lead and facilitate the strategic planning process. Cassie and Meghan will present the timeline, process and community participation, Vision-Mission-Values, commitments and success measures, and improvement strategies to the Governing Board. Dr. Robert will take a “deep dive” into the commitments, strategies, and supporting actions with the Board at the annual retreat, while utilizing these commitments to forge the Board-Superintendent Goals for the 2020-2021 school year.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
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- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

For update and information only

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

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**Agenda Item Number –VII-A**

**Agenda Item**

**Administrative Reports**

For Board:     Action             Discussion             Information

**Background –**

Included are administrative reports summarizing past and upcoming events for schools and departments. As determined previously, principals are using their reports for the dual purpose of informing board members and also sending these newsletters home to parents.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

For update and information only

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F



# Cougar Times

An Osborn Education

Clarendon Elementary

[www.osbornnet.org](http://www.osbornnet.org)

August 2020

Welcome to the 2020-2021 School Year Cougars!

I am excited to see our returning cougars and meet our new ones. You have been missed!! This year we will focus on staying connected, individualizing instruction through small groups, and implementing a new science curriculum all while building our technology skills to teach in new and innovative ways.

Our gradual release plan ensures our cougars are able to navigate the technology to successfully learn online through a blend of live and recorded instruction. We are working hard to meet the very diverse needs of our families and doing what is best for all our cougars. This is an outline of the first few weeks of school.

**8/3-8/8:** Build relationships and teach students to use the technology and navigate all online platforms.

**8/10-8/14:** Students begin using independent online platforms (Lexia, STMath, IXL, etc.), attend daily special area classes, take small group assessments to create learning plans. Our Special Education Team will be assessing students to create learning plans.

**8/17:** Students begin science class independently and scheduled small group sessions with their teacher. Special Education Team begin full services.

Students are live with the teacher from 8:15-11:00 and work independently in the afternoon with scheduled live small group times and teacher office hour for support during specials and the end of the day with their classroom teacher(s).

Our theme this year is "Stronger Together" and our cougar family is certainly showing how true that is! We will continue to give everything we have to try and meet the needs of each of our many cougar families. We appreciate the love and support. Wishing you all well!!



Cougar Pride,  
Ms. Nickolich

## Virtual Student- Parent-Teacher Connect Meetings

Let's connect and learn together. This is an opportunity to learn with your child. You will learn how to navigate your child's Google Classroom, schedules, and expectations. You will log on through your child's Google Classroom. Instruction will be waiting in their stream and your child will guide you. All meetings begin at 5:30

4th Grade: August 11th

5th Grade: August 12th

6th Grade: August 13th

## Meet Ms. Malmgren our Social Worker

Wendi Malmgren is a shining example of being Stronger Together. Ms. Malmgren is working hard to support our families in need of assistance. Our community is going through difficult times, and we want to provide any support available. You can reach her by calling our office at 602-707-2200 or email her at [wmalmgren@osbornsd.org](mailto:wmalmgren@osbornsd.org)



Keep up on everything that is happening at Clarendon on ClassDojo, Facebook, and Instagram



Instagram

# Welcome Encanto Roadrunners

We are excited to start our 2020-2021 school year! Although this beginning is not what we were expecting, we are working hard to ensure our school year will be safe, engaging and tailored to each student.

---

## Important Upcoming Dates

- ★ Virtual Meet the Teacher Night - **Friday, July 31st** from 4:30-5:30 P.M.
  - We will be providing details about the school year, and you and your child will be able to meet your child's teacher through a Google Meet.
  - The Meet the Teacher Night begins with a video at 4:30, followed by a live session with your child's teacher from 5:00-5:30 P.M. Access to the informational video and Google Meet live session will be through Google Classroom (see below).
- ★ First Day of School!!! **Monday, August 3rd** at 8:15 a.m.



## Google Classroom

During this distance learning phase of our year, all learning will be presented through **Google Classroom**. It is essential that you join your child's Google Classroom by following the steps below:

1. Sign in on your school issued Chromebook using your child's school email and password.

Email: \_ \_ \_ \_ \_ @osbornsd.org

Password: osd \_ \_ \_ \_ \_



## Class Dojo and Facebook



Principals, school leadership, and teachers will send school and district communications through Class Dojo and Facebook.

1. Accept the text/email invitation from Class Dojo. Access through free phone app or website.
2. Like our **Encanto Elementary** Facebook page.

*Our Mission Statement: Encanto School is a community of life-long learners where we **SAFELY** recognize and develop the unique potential of each individual.*



# Longview Link

An Osborn Education

Longview Elementary . [www.OsbornSchools.org](http://www.OsbornSchools.org) . August 2020

## Welcome Back: August 2020



### Important Dates

**Monday, August 3rd**  
1st Day of Virtual Classes

**Thursday, August 6th**  
Virtual Meet the Teacher  
4:00-5:00 PM

**Monday September 7th**  
No school  
Labor Day

### Safety Tip

#### Stay Hydrated!

Water is.....The solvent for important biochemical reactions, supplying nutrients and removing waste.. Essential for maintaining blood circulation throughout your body. The maintainer of body temperature. As you exercise, your metabolism and your internal body temperature increase. Be sure and stay hydrated as you exercise your body and your brain. Online learning requires Brain Power so stay hydrated!

### Letter from the Principal

Dear Longview Families,

Our entire staff is looking forward to working with you and your student this year at a distance and then when we return to campus! *Our campus theme is "Growing Together". Our goal is to help your student grow into a lifelong learner and leader from no matter where their classroom happens to be.*

While the year is starting virtually you can be sure that your students will be part of a classroom community that will grow strong and successful each day. They will be learning and growing together and working hard in their "virtual" classroom. Our staff has been participating in amazing professional learning this summer and they are ready to get to work in their "virtual" classrooms. In addition to myself we have some new faces joining us this school year. Ms. Wright joins us in Resource, Ms. Barrera in 1st, Mr. Vasquez in 4th and Mr. Inman in 6th. A few staff have transitioned into new teams and grade levels. There has been lots of work done around campus, with new paint, carpet and some renovations. We can't wait to share our "refresh" with you when we are able to safely welcome you back to campus.

Looking forward to "seeing you" August 3rd for the first day of school in your virtual classrooms. Stay safe and healthy!

Educationally Yours,  
Dr. Grose

### Stay Connected

Make sure all your contact information is correct in ParentVue so you can get important information about school and events.

Be sure and join your student's classroom in ClassDojo that is the best way to contact the teacher and see all of the exciting things happening in class.

Follow us on Facebook and Class Dojo!

### Grade Level Learning

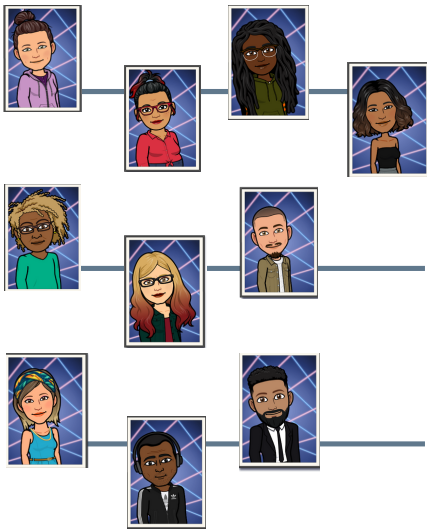
Routines and procedures are the focus the first few weeks of school. Teachers want to make sure to get kids in the "swing of things" Teaching online is no different. Over the next few days your students will be learning the ins and outs of their virtual classroom. Covering the how to's is a big part of the first few weeks. This month we also begin with a few assessments so we can get a baseline of where we are at the start of the year! It is going to a busy month!

Something to think about.....

Don't go through life, grow through life.  
Eric Butterworth

# Montecito Community School

**BIGS MIDDLES LITTLES**



## SEAS and Changemakers Return for Year 2

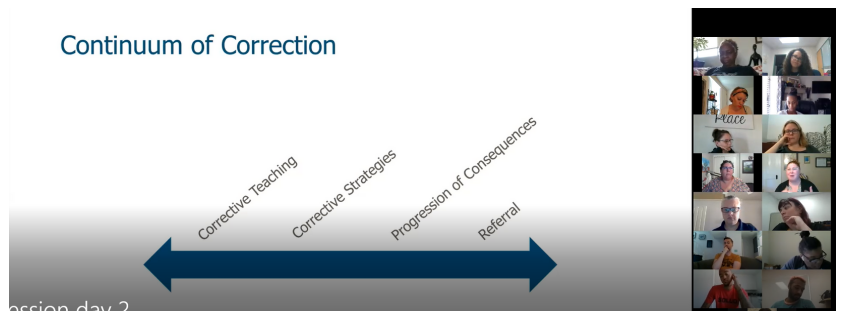
After an eventful first year, filled with new opportunities and a global pandemic, SEAS and Changemakers are ready to take on another year. This year, we welcome two new Behavior Technicians to the team, Mrs. Kameel Walker and Ms. Aisha Thomas. Our Teacher and Behavior Technician teams collaborate to make engaging virtual classrooms for our students. All staff members spent hours learning distance-learning platforms and tools to best support our students in the new digital landscape. We are so happy to have seen almost every smiling face the first week of school and cannot wait to go from phone-contact to screen-contact in week two with every single student!

## Virtual Connections

Key components of both the SEAS and Changemakers programs center on relationship building and making connections. Even though we are not in person, those components are still going strong. Each morning, students begin their day with our Morning Meeting where students celebrate birthdays, send well wishes, and even recite the school mantra! We are learning to adjust to our new normal while keeping our relationships and confidence strong.



Continuum of Correction



## Boys Town Trained

In our specialized Montecito programs, Boys Town Behavior Management System is an incredibly important way to help students learn social skills and appropriate replacement behaviors. Last year, Boys Town helped our Montecito community to grow together and speak a common language. Through this program, we saw tremendous behavioral and social-emotional growth in our students. Because of this, we scheduled and participated in a full-staff Boys Town training two weeks before school started. We had the opportunity to work with Boys Town representatives, Lynnette Zurek and Amy Perhamus, who brought both their knowledge of the program and of specialized school settings to tailor the experience to best serve the needs of the Montecito community!

# Montecito Community School



## Montessori Distance Learning

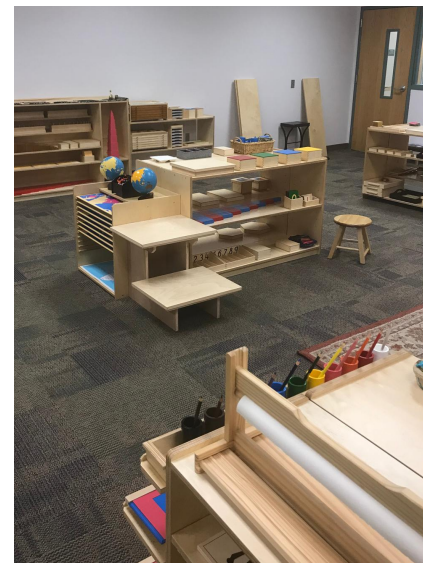
Distance learning can be a challenge at any age and for any program, however for a program based in immersive, sensorial experiences, it is a whole different ballgame. Our goal was to provide as authentic of an experience as possible while minding the specific needs of 3 and 4 year olds. Through collaboration, we developed Distance Learning Montessori Kits. These kits feature new items each week with live and guided instruction to assist parents in beginning to develop skills and mindsets foundational to the Montessori classroom. Ms. Madeline and Ms. Sara worked to curate the boxes and lessons for a unique distance learning experience!

## Osborn's Montessori Journey

Although planning for this program began before the global pandemic hit, we have continued to see the initiation of Osborn's Montessori journey through. The vision of the program is to provide students with authentic Montessori instruction from age 3 and beyond. In order to build the program, we are starting from the ground up by cultivating a strong preschool program. Over the next seven to ten years, we hope to have a robust pre-K - 6th grade experience full of Osborn families. We are excited to welcome 3 and 4 year olds to our campus (when it is safe) to be our inaugural class of Montessori students in Osborn.

## Fully-Equipped Classrooms

Between procurement, ordering, assembly, and licensing, creating the space for our new Montessori classrooms has been no small feat. Jennifer Page took the lead on ordering materials to outfit the rooms; Romina Flores ensured compliance for licensing by the Arizona Department of Health; the maintenance and transportation team, headed by Josh Rael, cleared and then filled the rooms with furniture they had assembled; and the teachers, Madeline Goodman and Sara Elledge, brought the rooms to life. The time, effort, and dedication put into the rooms can be felt as you enter each inviting learning space, filled to the brim with materials for students to experience.





# Osborn Middle School

*Providing an unrivaled education by creating multiple pathways for all students to achieve academic equity and excellence.*

An Osborn Education

## AUGUST 2020

Welcome to the 2020-21 school year! As the new principal, I am looking forward to working with all of you. While I know this is not the way we anticipated our school year to begin, please know that your teachers are here to support you, from a distance, until it is safe to be on campus.

We have some familiar faces in new positions and some brand new teachers joining us this school year. I'm thrilled to announce Mr. Martin as our new assistant principal. Mr. Martin served as the student success coordinator last year and served as a language arts teacher before that. He is entering his 10<sup>th</sup> year at OMS. Mr. Boyd, who taught and served as the behavior interventionist at Clarendon, is the new student success coordinator this year. Ms. Stachel, who completed her student teaching last year, is going to be our 8<sup>th</sup> grade language arts teacher.

Please also help me in welcoming our new teachers to OMS:

Mr. Linn, 7<sup>th</sup> and 8<sup>th</sup> grade math

Mr. Garcia-Stubbs, 7<sup>th</sup> grade math

Mrs. Beebout-Floyd, 7<sup>th</sup> grade language arts

Mr. Cervantes, 8<sup>th</sup> grade social studies

Mr. DeNeve, 7<sup>th</sup> grade dual language

Mrs. Lee, 8<sup>th</sup> grade language arts



We also have some campus renovations that we are excited for you to see when you return to campus! We have new shade structures in Firehawk Park and new cement in all areas of campus.



### Value of the Month: The Big 3

Osborn Middle School will focus on a value each month to help our students be successful. This month we will be on the look out for students demonstrating the BIG 3!







An Osborn Education<sup>SM</sup>

Osborn School District #8 ♦ 1226 West Osborn Road ♦ Phoenix, AZ 85013 ♦ (602) 707-2000 ♦ www.OsbornSchools.org

**SOLANO ELEMENTARY SCHOOL \* 1556 W Missouri Ave \* Phoenix, AZ 85015 \*(602) 707-2600**

July 27, 2020

Dear family and friends of Solano Elementary School,

Welcome to the 2020-2021 school year! I am excited to be joining you this year as your new principal. I know that we are all learning how to navigate through these unprecedented times, but I want you to know that the dedicated staff at Solano School are committed to supporting you along the way with your child's education.

We will focus on four goals this year as we strive to provide the best educational opportunities for your children.

1. Relationships --- we will build strong, lasting relationships with our students, our families, our community partners and among our staff.
2. Communication --- we will provide consistent, clear and honest communication to all of our stakeholders.
3. Culturally Responsive Teaching -- we will learn how to meet the needs of all of our students no matter their background. We will learn to be aware of our cultural differences and respond appropriately.
4. School-wide Behavior Management System -- we will create a system to effectively monitor all behavior on our campus. We will focus on the positive behavior and award students accordingly, while also creating structures for students who may need additional support in responding appropriately to our school-wide expectations.

We will begin the year providing online learning. It will look much different than in the Spring, as our teachers will be presenting new information in an exciting, fun and engaging way. We will also be providing materials and technology devices to every child enrolled at Solano.

I invite you to connect with us on Class Dojo, Facebook and School Messenger throughout the school year. Please reach out to us if you have any questions, concerns or are in need of any resources.

Again, I am excited to be here at Solano and I look forward to working with you this year.

Sincerely,

Lisa Norwood  
Principal

<b>Clarendon School</b> 4 <sup>th</sup> - 6 <sup>th</sup> grade 1225 W. Clarendon Phoenix, AZ 85013 (602) 707-2200	<b>Encanto School</b> Preschool - 3rd grade 1420 W. Osborn Phoenix, AZ 85013 (602) 707-2300	<b>Longview School</b> Preschool - 6th grade 1209 E. Indian School Phoenix, AZ 85014 (602) 707-2700	<b>Montecito School</b> Preschool - 6th grade 715 E. Montecito Phoenix, AZ 85014 (602) 707-2500	<b>Osborn Middle School</b> 7 <sup>th</sup> - 8 <sup>th</sup> grade 1102 W. Highland Phoenix, AZ 85013 (602) 707-2400	<b>Solano School</b> Preschool - 6th grade 1526 W. Missouri Phoenix, AZ 85015 (602) 707-2600
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# Curriculum Department

## Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: Tuesday, August 17, 2020

Department Focus: Curriculum: Quality of Instruction and Student Achievement	
<b>Focus of Update:</b>	Curriculum and Instruction
<b>Update:</b>	On July 23, Jill Crossley submitted the required Emergency Distance Learning plan for Osborn that was approved by the state (ADE). This plan provides details for our distance learning, including support for teacher professional development, student platforms and programs for learning and engagement, attendance procedures, and parent communication.
<b>Impact on Quality of Instruction or Student Achievement:</b>	This plan allows Osborn to operate under the distance learning model and be in compliance with the Arizona Department of Education for academic achievement and attendance reporting procedures. It outlines how learning and attendance this fall is significantly different from last spring and how Osborn will ensure high academic standards and regard for parent communication and attendance.

Department Focus: Curriculum: Quality of Instruction and Student Achievement	
<b>Focus of Update:</b>	Professional Development
<b>Update:</b>	On Tuesday, July 21 we welcomed a total of 42 new teachers and 12 ASU student teachers to kick off the 2020-21 school year. We began the day by providing new teachers with their laptops, and then spent time (virtually) getting to know a little about each new teacher. From there we moved into our <a href="#">Virtual PD Schedule</a> . The 4 day PD schedule was very different from year's past in that our goal was to arm new teachers with as much information and knowledge to feel comfortable diving into distance learning. Different PD topics included: Google Classroom, Google Slides, Thinking Maps, FlipGrid, Lexia, Conscious Discipline, EngageNY/Illustrative Math, Google Docs and Benchmark/StudySync. Most of the PD was provided in the form of a self-paced module that allowed teachers to work through the learning at their own pace. Mae Nevarez, our Ed Tech Teacher on Assignment (TOA) designed all of the PD modules, and the feedback from teachers was very positive. We ended each day with a reflection and check in so that we could answer as many of their questions as possible.

# Curriculum Department

## Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: Tuesday, August 17, 2020

	In addition, the new teachers had time on their campus to meet their principal and Master Teachers and tour the school (while following all necessary safety procedures).
<b>Impact on Quality of Instruction or Student Achievement:</b>	What was so wonderful about this group was their positive energy and outlook. Because so many of them were recent graduates, their view of this coming year was one of excitement and optimism, as opposed to the mixed emotions that so many of our veteran staff (and administrators!) are feeling because this year is so drastically different (and more difficult) than years past. It was obvious that our principals have made wonderful decisions in hiring this year. In addition, the goal of the New Teacher PD was to expose our new teachers to as much information and knowledge so that they can successfully kick off the school year (while also being supported by our wonderful Master Teachers and Principals).

<b>Department Focus:</b> Language Acquisition: Dual Language	
<b>Focus of Update:</b>	Professional Development
<b>Update:</b>	On Friday, July 24 Monica Artea, Curriculum Specialist for Language Acquisition, provided new Dual Language teachers a PD session about Osborn's Dual Language Program. The session provided an overview of mission, vision, goals and overall benefits of the DL Program. Further, Monica shared information about curriculum, instruction and assessment to ensure quality instruction and student success in the program. Lastly, the group discussed the importance of socio-cultural awareness and family engagement of the program.
<b>Impact on Quality of Instruction or Student Achievement:</b>	This DL PD session was intended to support/maintain the overarching goals of the dual language program: Academic success, bilingual/biliteracy, and Socio-cultural awareness. In addition, the session provided time for ongoing planning, self-reflection, and improvement of dual educators.

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<b>Department Focus:</b> Curriculum: Quality of Instruction and Student Achievement
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# Curriculum Department

## Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: Tuesday, August 17, 2020

<b>Focus of Update:</b>	Curriculum and Instruction
<b>Update:</b>	<p>On Wednesday, July 29 each school kicked off the Learning Materials Distribution process. The goal of this process was to provide each student with the learning materials needed to effectively complete distance learning at home. Each school developed their own schedule and process, and welcomed families onto campus (following all necessary safety procedures) to pick up materials.</p> <ul style="list-style-type: none"><li>● <b>Each Kinder-2nd grade student received:</b><ul style="list-style-type: none"><li>○ Chromebook and charger</li><li>○ Dry erase board &amp; marker</li><li>○ 2 pencils &amp; eraser</li><li>○ 1 box of crayons</li><li>○ 1 glue stick</li><li>○ 1 pair of scissors</li><li>○ 1 Kinder Composition Book (Kinder only)</li><li>○ 1 notebook (½ only)</li><li>○ Benchmark Workbook Units 1-3</li><li>○ 1 Handwriting with Tears Workbook (K/1 only)</li><li>○ 1 Amplify Science Workbook</li><li>○ 1 Supplemental Learning Packet (reading &amp; math)</li></ul></li><li>● <b>Each 3rd-6th grade student received:</b><ul style="list-style-type: none"><li>○ Chromebook and charger</li><li>○ Dry erase board &amp; marker</li><li>○ 2 pencils &amp; eraser</li><li>○ 1 box of colored pencils</li><li>○ 1 notebook</li><li>○ Benchmark Workbook Units 1-3</li><li>○ 1 Amplify Science Workbook</li><li>○ 1 Supplemental Learning Packet (reading &amp; math)</li></ul></li><li>● <b>Each 7th-8th grade student received:</b><ul style="list-style-type: none"><li>○ Chromebook and charger</li><li>○ Dry erase board &amp; marker</li><li>○ 2 pencils &amp; eraser</li><li>○ 1 notebook</li><li>○ StudySync Workbook</li><li>○ Amplify Science Workbook</li></ul></li></ul> <p>In addition, families were asked if they had reliable internet. Families that responded that they did not have internet were given information on how to sign up for the Cox2Connect program, and were also advised that the district is able to support families in need by</p>

# Curriculum Department

## Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: Tuesday, August 17, 2020

	<p>covering the \$10/month payment. Schools are currently following up with all families who reported that they do not have internet to devise a solution so that all students can access online learning. We also have a set of hot spots that we will distribute.</p> <p>Also, to meet the most recent Executive Order, parents were asked if they need a physical space on campus for their child due to no internet access or no supervision. The Admin Team is now using the data collected to plan for the opening of Osborn Learning Spaces on September 17 as required by the Executive Order.</p>
<p><b>Impact on Quality of Instruction or Student Achievement:</b></p>	<p>While we believe that we can provide high quality instruction through distance learning, it is also important that students have access to additional materials to support and enhance their learning. We know that our youngest students need practice with handwriting, cutting and gluing, and that all students benefit from writing their thinking down on paper. Teachers will work to strategically incorporate these learning materials into distance learning routines. In addition, students who are not able to regularly access online learning will have paper learning materials to support their learning.</p>

<p><b>Department Focus:</b> Curriculum: Quality of Instruction and Student Achievement</p>	
<p><b>Focus of Update:</b></p>	<p>Professional Development</p>
<p><b>Update:</b></p>	<p>Throughout the week of July 27 we welcomed back our wonderful Osborn teachers to kick off the 20-21 school year. While teachers' contracts didn't officially start until Tuesday, all teachers were provided the opportunity to receive an additional stipend to work on Monday. Tasks completed included setting up their virtual classroom space, assisting with the preparation of learning materials, completing PD modules, and other tasks identified by their principal.</p> <p>Starting on Tuesday, staff engaged in a variety of virtual PD modules designed by Mae Nevarez (Ed Tech TOA) and intended to arm teachers with the skills and knowledge to successfully deliver distance learning. Similar to the New Teacher PD, <a href="#">the schedule</a> was quite packed with learning opportunities. Teachers have been asked to complete all PD modules by Friday, August 14. In addition,</p>

# Curriculum Department

## Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: Tuesday, August 17, 2020

	teachers were given plenty of time to collaborate (virtually) with their grade level colleagues to prepare digital lesson plans, assignments and videos.
<b>Impact on Quality of Instruction or Student Achievement:</b>	Given the difference between preparing and delivering distance learning and in person instruction, it was important to offer teachers a wide variety of learning and practice opportunities so that they felt prepared. The PD modules were self-paced and featured a performance task at the end so that teachers could demonstrate their new learning. In addition, it was important to give teachers time with their grade level colleagues to share, reflect, ask questions, plan, collaborate and prepare to welcome students (and families!) virtually.

<b>Department Focus:</b> Language Acquisition: Dual Language	
<b>Focus of Update:</b>	Professional Development
<b>Update:</b>	On Monday, July 27 Monica Artea, Curriculum Specialist for Language Acquisition, provided returning Dual Language teachers with an overview of Osborn's Dual Language Program K-7, as well as the work that the dual language committee completed over the summer. Dual Language teachers were provided with an update on Istation Espanol, a game-based Spanish online reading program for students in grades K-8 that will be provided to all dual language students this year. While on iStation, students watch video tutorial lessons and answer corresponding interactive phonics, vocabulary, and comprehension questions. To close the meeting, teachers reviewed the distance learning 50/50 model with both asynchronous and synchronous (live) learning.
<b>Impact on Quality of Instruction or Student Achievement:</b>	The Dual Language meetings are intended to support/maintain the overarching goals of the program (in-person/virtually) through two languages for all language learners: academic success, bilingual/biliteracy, and socio-cultural awareness. In addition, the meeting provides time for ongoing planning, self-reflection, and improvement of the program for the benefit of our bilingual learners.

# Curriculum Department

## Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: Tuesday, August 17, 2020

Department Focus: Language Acquisition: Dual Language	
<b>Focus of Update:</b>	Curriculum and Instruction
<b>Update:</b>	Curriculum Specialist for Language Acquisition--Monica--revised/modified Osborn's DL Handbook (created Summer of 2020) to ensure all aspects of the DL guiding principles are addressed for all stakeholders in English and Spanish.
<b>Impact on Quality of Instruction or Student Achievement:</b>	The Osborn Dual Language Program is expanding and we need to provide all stakeholders a user-friendly document with mission, vision, goals, curriculum, instruction, assessment expectation, as well as a contacts page and frequently asked questions section. The handbook will be shared with all stakeholders-- teachers, parents, staff and community members in the early weeks of August.

Department Focus: Parent/Community and Outreach	
<b>Focus of Update:</b>	Homeless Children and Youth
<b>Update:</b>	Homeless & Family Support Liaison, Anabel Carrillo, has spent the first weeks of school calling and assessing families who have completed the online registration process and marked that they are McKinney -Vento. This connection with families is important to assess needs and respond to any questions. In addition, Anabel is also calling families who were homeless last year to reassess their housing status and determine family needs. Anabel is staying in close contact with social workers to make sure family needs are met.
<b>Impact on Quality of Instruction or Student Achievement:</b>	Through housing support, provision of needed resources, and additional layers of support, students who qualify under McKinney Vento are able to continue receiving a high quality Osborn education.

TO: Governing Board  
FROM: John Bachler  
DATE: August 7, 2020  
RE: MAINTENANCE / TRANSPORTATION UPDATE

Listed below are items that have been attended to during the past month.

**All sites:**

- District office has four open works orders and 33 completed for the 19/20 school year.
- All 12 month employees are back on schedule.
- We have been walking the sites with Don and the painting contractors for the exterior weatherization.
- Our staff will be moving furniture as they paint and relocate for carpeting.
- Maintenance are replacing A/C filters at all units this month.

**Solano**

- Solano has three open works orders and 128 completed for the 19/20 school year.
- We are working on finishing the carpet replacement in the kindergarten building, building G, and one office in the cafeteria building.
- We have been working on the irrigation system at Solano as it had challenges but is recovered.

**OMS**

- Maintenance Department has six open works orders and 90 completed for the 19/20 school year.
- On hold: working with the corporation commission to remove the master meter and isolate the underground gas lines to each building.
- Mid state is on site changing out the old duct system in the gym to the duct socks.
- Core is making corrections to the drainage line that was damaged during construction for the retention

**Clarendon**

- Maintenance Department has five open works orders and 58 completed for the 19/20 school year.
- Maintenance continues to flush mud out of the HVAC coils.
- We will be processing the underground leak at Clarendon through the School facilities Board for a building renewal grant.
- Mark had Interior Works clean and restripe the floor in the gym.
- Riddle painting will be out next week to paint the library.
- 

**Encanto**

- Maintenance Department has two open work orders and 82 completed for the 19/20 school year.
- On hold: We are working with Urban to make the repairs to the north Trane chiller but have an underground leak on the cooling towers.
- On hold: We are gathering pricing for the pump replacement in the Encanto chiller room as part of the SFB.
- Riddle painting will be out next week to paint the library.
- The concrete east of the cafeteria is almost complete for the link.

**Longview**

- Maintenance Department has five open work orders and 54 completed for the 19/20 school year.
- Maintenance has changed out several of the book shelving units in the book rooms that were carpeted.

**Montecito**

- Maintenance Department has four open work orders and 64 completed for the 19/20 school year.
- We have Josque opening and cleaning for the Alt programs well as doing the shipping and receiving here at the District.
- We are walking the site weekly to check for any issues and security as well as flushing toilets.
- We have completed the painting of the student service rooms and new Montessori rooms.
- We had Canyon Telecom come back out and remove the additional phone cards they loaned us for the relocation and reinstalled all the classroom phones.

**Transportation:**

The drivers and attendants are working with food service to help deliver food and also helping at the sites to make ready for the students to return.

John Bachler  
Director of Maintenance and Transportation



Board Report –August 5, 2020

Virginia Shuss – Director of Student Services

### **Preschool**

The licensing for the Montessori preschool was approved today! We will be good to go when students return to the classroom. In the meantime, teachers are providing a virtual classroom experience. The teachers attended training on how to be effective Montessori teachers virtually!

We have 16 families participating in the Community Preschool. We anticipate more families signing up once children are back in the classroom. Rosa Marina Wright and Natalie Wierman are providing the dual language instruction, both experienced preschool teachers. They will have weekly packets of manipulatives for parents that will align with their instruction.

### **Free and Appropriate Education (FAPE)**

In the last two days, several “Hot Topics” have been issued from the DOE. If a student with a disability is unable to access learning virtually specially designed instruction will need to be provided in another way. This could mean that students will need to come to school to receive their instruction, maintaining the CDC guidelines for safe practices. One to three students may come in for a few hours a day, twice a week, for instance. ADE recommends that teams be creative in how to meet the needs of students.

### **Meetings**

The special education staff meets regularly to determine what the staff needs are as well as students. The expectation for SPED staff is the same for all teachers. They will need to meet with students in live meetings either daily or several times during the week depending on the services they provide. The same requirements for evaluations and IEPs are still in place in terms of holding the meetings and evaluating students to remain compliant.

### **Social Workers**

Social workers are reaching out to families and families are reaching out to them. They have collaborated with behavior interventionists to provide social/emotional virtual lessons for students. They have participated in some online training to support the atypical circumstances families are currently experiencing.

ADE has invited Osborn to participate in a grant that the National Center for School Mental Health has awarded. We will be joining a cohort for Collaborative Improvement Innovation Network (CollIN). The goals are as follows:

- To improve the quality and sustainability of health and mental health services delivered to students in schools

- Expand access to school-based health and mental health services to a greater number of students
- Work with staff leadership to advance policies and programs that promote sustainability and growth of school based health and mental health services

We are looking forward to participation, which will support our efforts to improve the mental health of students in Osborn. Additionally, there will be work toward analyzing data around disproportionality with children of color and discipline.

### **Training/Teacher on Special Assignment (TOSA)**

Jessica Bailey, the new Teacher on Special Assignment for the Student Services Department, has been working closely with new staff members in the special education department to support their learning of various programs specific to Osborn. She has also been great support navigating the ever changing specifications with special education during school closures.

# Technology Department Report

## Jamal Dana / August 2020



### Projects & Services:

- We got all classrooms ready after the construction, carpeting and painting. The teachers' docking station, doc cameras, Smart TVs connections were all ready for teachers.
- We distributed a device for each students and still doing it but on a small scale for parents that are late or new enrolled students.
- We automated the checkout devices using our Library software Destiny and the scanners that helped us a lot be more organized than the last distribution that was a rush task.
- We gave every new teacher a laptop, and were-imaged the all staff laptops with new Windows OS over 250 laptops.
- We setup Chrome boxes computers in each school lobby and the district lobby, and 12 devices in the Solano lab.
- Helped the new Marketing coordinator in adopting to our website and gave him list of new templates that he shared with the Admin Team. We will have new web site template helpfully soon that is nice to see.
- Participated in many Tasks Force, CurrTech and Planning meetings.
- Tech team fixed many issues from new software to new hardware adopted by the district including the TVs, and laptops. In addition, help fixed many Boardroom technical issues.
- Longview marquee is fixed.
- We remotely installed many software apps & software extensions requested by schools or Curriculum. Implemented the Science adoption software.
- One of our tech Alen Batanovic resign due to personal reason. He gave his two weeks' notice and still working with us because he know we need help during this time.
- In addition, we helped support staff many online tickets.
- We also responded to over 100 calls and online ticket from parents and helped them quickly with using the devices so student join the classes each day.
- We got 50 Hotspots devices and gave most of them to the principals to distribute to the families that need them. We have 120 Hotspots on the way and 750 student devices too.
- We are trying to repair many Chromebooks that were damaged from last distribution.
- We have implemented a new request for apps method that goes through Curriculum and technology for extra evaluation before implementation.
- Next e-rate application will have new firewall and warranty on critical equipment.
- Keep planning with all Admin Team on how to re-open schools safely.
- Implemented many Curriculum applications such as Looms and Go Guardian so teachers can do videos for students. Also many Google extensions for students' devices plus connecting Google Classrooms with Synergy and Connecting Clever to almost all Curriculum applications. This way the students can login one time and access many applications.
- The device distribution was safe and the maintenance department help in making sure to clean after each parent.



**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number – VIII- A**

**Agenda Item**

**Approval of First Reading of ASBA Policy Revisions**

For Board:     Action             Discussion             Information

**Background**

GBGB-R	Staff Personal Security and Safety
IHA	Basic Instructional Program
JICA-RB	Student Dress
KB	Parent Involvement in Education
KI-RB	Visitors to School

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board approve the first reading of ASBA policy revisions as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

Alph Code	Policy Name	Superintendent Notes	Recommendation
<b>GBGB-R, JICA-RB-new, KI-RB-new</b>	Staff Personal Security and Safety, Student Dress, Visitors to Schools	<p>These regulations are updated or created in response to the State of Arizona Executive Order 2020-51, Arizona: Open for Learning, see <a href="https://azgovernor.gov/executive-orders">https://azgovernor.gov/executive-orders</a>. The Executive Order requires the use of face coverings until the Arizona Department of Health Services (ADHS) determines that face coverings are no longer necessary or recommended to contain the spread of the coronavirus. Guidance in the regulation also comes from the Centers for Disease Control and Prevention (CDC), see <a href="https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html">https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html</a>, and ADHS, see <a href="https://www.azdhs.gov/preparedness/emergency-preparedness/index.php#school-resources">https://www.azdhs.gov/preparedness/emergency-preparedness/index.php#school-resources</a>.</p> <p>The new language is identical in each of the three regulations to address that face coverings are to be worn by staff, students, and visitors. Districts should review the recommended guidelines to ensure that the needs of their schools and community are adequately met.</p>	<b>Approve all 3 policies</b>
IHA	Basic Instructional Program	<p>A.R.S. 1-319 specifies that September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. If Sandra Day O'Connor Civics Celebration Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.</p> <p>A.R.S. 15-203 states that the State Board of Education shall, for the purposes of Sandra Day O'Connor Civics Celebration Day instruction under section A.R.S. 15-710.01, develop a list of recommended resources relating to civics education that align with the academic standards prescribed by the State Board Of Education in social studies pursuant to sections 15-701 and 15-701.01. The state board shall establish a process that allows public schools to recommend resources for addition to the list.</p> <p>A.R.S. 15-710.01 adds that on Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.</p>	<b>Approve</b>
KB	Parent Involvement in Education	Senate Bill 1061 has added section 15-249 to the statutes, relating to the department of education, which states that the DOE shall establish and post on its website a statutory handbook of parental rights that consists of the text of the following statutes	<b>Approve</b>





# Compare Policy Advisory "IHA © BASIC INSTRUCTIONAL PROGRAM" to Policy in Manual

first

last

*Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.*

## IHA © BASIC INSTRUCTIONAL PROGRAM

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program shall reflect the importance of language acquisition/reading-skill development as the basic element in each student's education. The first priority of the instructional program will be language acquisition through a planned sequence of reading skills and language experiences beginning in the kindergarten program. The improvement of specific reading skills of students should be continuous throughout their education. Each school educating students in kindergarten and grades one (1) through three (3) shall have a reading program as required by A.R.S. [15-704](#) and applicable State Board of Education rules.

The second priority of the instructional program will be mastery of the fundamentals of mathematics, beginning in the kindergarten program.

The instructional program will ensure that on or before July 1, 2021, at least one (1) kindergarten through third (K-3) grade teacher in each school has received training related to dyslexia that complies with the requirements prescribed in A.R.S. [15-219](#) and A.R.S. [15-501.01](#) which includes enabling teachers to understand and recognize dyslexia and to implement structured literacy instruction that is systematic, explicit, multisensory and evidence-based to meet the educational needs of students with dyslexia.

Attention to the above-listed priorities shall not result in neglect of other areas of the curriculum.

The instructional program will include planned sequences in:

- A. Language arts - reading, spelling, handwriting, English grammar, composition, literature, and study skills.
- B. Mathematics experiences.
- C. Social studies - history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.
- D. Science experiences.
- E. Fine and practical arts experience - art education, vocal and instrumental music, and vocational/business education.
- F. Technology skills.
- G. Health and safety education.



H. Physical education.

I. Foreign or Native American language.

The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S.15-701 and 15-701.01.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[1-319](#)

[15-203](#)

[15-211](#)

[15-219](#)

[15-341](#)

[15-501.01](#)

[15-701](#)

[15-701.01](#)

[15-704](#)

[15-710](#)

[15-741.01](#)

[15-802](#)

A.A.C.

[R7-2-301](#) *et seq.*

CROSS REF.:

[IJNDB](#) - Use of Technology Resources in Instruction

**REGULATION**

**STUDENT DRESS**

All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a cloth face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District busses or vehicles rented or leased by the District.

Cloth face coverings should not be worn by:

- A. Children under the age of two (2);
- B. Anyone who has trouble breathing;
- C. Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

The Superintendent may make exceptions to the requirement to wear a cloth face covering while keeping in mind the health and safety of everyone involved.

Cloth face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.

A cloth face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their cloth face covering and to wash their hands frequently. To ensure the proper use of cloth face coverings, staff and students are to be educated on how to wear and care for their cloth face coverings.

# Compare Policy Advisory "KB © PARENTAL INVOLVEMENT IN EDUCATION" to Policy in Manual

first

last

*Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.*

## KB © PARENTAL ~~INVOLVEMENT~~ INVOLVEMENT IN EDUCATION

The Superintendent, in consultation with parents, teachers, and administrators, shall develop procedures for parental involvement in the school(s). These shall include:

A. A plan for parent participation in the school designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline. The plan shall provide for the administration of a parent-teacher satisfaction survey.

B. A method by which parents may learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.

C. A procedure by which parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion or, because of sexual content, violent content, or profane or vulgar language.

D. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.

E. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.

F. Procedures to prohibit the School District from providing sex education instruction to a student unless the student's parent provides written permission for the student to participate in the sex education curricula if the School District offers any sex education curricula pursuant to A.R.S. [15-711](#) on the requirement to include instruction to

student

[students](#) in grades seven (7) through twelve (12) on laws relating to sexual conduct with a minor or [15-716](#) concerning instruction on immune deficiency syndrome, or pursuant to any rules adopted by the State Board of Education.

G. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.

H. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, extracurricular clubs, and activities that have been approved by the school.

I. Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, including the following:

1. The right to opt in to a sex education curriculum if one is provided by the District.
2. Open enrollment rights pursuant to A.R.S. [15-816.01](#), relating to the District policies on open enrollment.
3. The right to opt out of assignments pursuant to A.R.S. [1-601](#), Parents Bill of Rights. [See Exhibit KB-EB]
4. The right to opt a child out of immunizations as authorized by A.R.S. [15-873](#), relating to an outbreak of a communicable disease.
5. The promotion requirements prescribed in A.R.S. [15-701](#) for students in grades one (1) through eight (8).
6. The minimum course of study and competency requirements for graduation from high school prescribed in A.R.S. [15-701.01](#).
7. The right to opt out of instruction on the acquired immune deficiency syndrome as provided by A.R.S. [15-716](#).
8. The right to review their child's standardized norm-referenced test results pursuant to A.R.S. [15-743](#).
9. The right to participate in gifted programs pursuant as prescribed by A.R.S. [15-779.01](#).
10. The right to access instructional materials as directed by A.R.S. [15-730](#).
11. The right to receive the school's annual report card pursuant to A.R.S. [15-746](#).
12. The school attendance and age requirements for children prescribed in A.R.S. [15-802](#), [15-803](#) and [15-821](#).
13. The right to public review of courses of study and textbooks in the common schools (preschool programs through grade eight [8]), as prescribed in A.R.S. [15-721](#), and in high schools, prescribed in A.R.S. [15-722](#).
14. The right to be excused from school attendance for religious purposes as described by A.R.S. [15-806](#).
15. Policies related to parental involvement pursuant to A.R.S. [15-102](#) and set out herein.
16. The right to seek membership on school councils pursuant to A.R.S. [15-351](#), describing the purpose, duties, and membership of a school council. [Subject to the exemption of certain school districts exempted as described in A.R.S. [15-352](#).]
- 17.

~~The right to participate in a parental satisfaction survey to be distributed to the parent of every child enrolled at the school, pursuant to A.R.S. [15-353.18](#).~~

Information about the student accountability information system (SAIS) as prescribed in section [15-1042](#).

19

18. The right to access the failing schools tutoring fund pursuant to A.R.S. [15-241](#).

19. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website and is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title and sections as listed below.

- a. Title 1, chapter 6.
- b. Section [15-102](#).
- c. Section [15-110](#).
- d. Section [15-113](#).
- e. Section [15-117](#).
- f. Section [15-351](#).
- g. Section [15-721](#).
- h. Section [15-722](#).
- i. Section [15-730](#).

=====

***Optional language:* The following outlined items (to next double line) setting out the manner in which parents may be made aware of the District's Parental Involvement Policy are optional in whole or in part as determined by the local Governing Board.**

The District plan under this policy may also include:

- A. Making parents aware of this District parental involvement policy, including:
  - 1. Rights under the Family Educational Rights and Privacy Act (FERPA) of 1974, as revised (20 U.S.C. 1232g) relating to access to children's official records.
  - 2. The parent's right to inspect the District policies and curriculum.
- B. Efforts to encourage the development of parenting skills.
- C. The communication to parents of techniques designed to assist the student's learning experience in the home.
- D. Efforts to encourage access to community and support services for children and families.

- E. The promotion of communication between the school and parents concerning school programs and the academic progress of the parents' children.
- F. Identifying opportunities for parents to participate in and support classroom instruction at the school.
- G. Efforts to support, with appropriate training, parents as shared decision makers and to encourage membership on school councils.
- H. The recognition of the diversity of parents and the development of guidelines that promote widespread parental participation and involvement in the school at various levels.
- I. The development of preparation programs and specialized courses for certificated employees and administrators that promote parental involvement.
- J. The development of strategies and programmatic structures at schools to encourage and enable parents to participate actively in their children's education.
- K. Provide to parents the information in this policy in an electronic form.



Resumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The resumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

- A. The Superintendent or principal shall:
  - 1. Deliver the requested information to the parent within ten (10) calendar days, or
  - 2. Provide to the parent a written explanation for denial of the requested information.
- B. If the requested information is denied or is not received by the parent within fifteen (15) calendar days:
  - 1. The parent may submit to the Governing Board a request for the requested information, and
  - 2. The Governing Board shall consider the request at the next scheduled meeting of the Board on which the request can be properly noticed. If the request cannot be properly noticed on the next scheduled meeting agenda, the Governing Board shall formally consider the request at the next subsequent public meeting of the Governing Board.

LEGAL REF.:-

A.R.S.-

[1-601](#)

[1-602](#)

[15-101](#)

[15-102](#)

[15-110](#)

[15-113](#)

[15-117](#)

[15-249](#)

[15-341](#)

[15-351](#)

[15-721](#)

[15-722](#)

[15-730](#)

CROSS REF.:-

[ABA](#) - Community Involvement in Education

[IHBD](#) - Compensatory Education

[IJ](#) - Instructional Resources and Materials

[IJND](#) - Technology Resources

[JHD](#) - Exclusions and Exemptions from School Attendance

[KDB](#) - Public's Right to Know/Freedom of Information

## KI-RB ©

### REGULATION

#### VISITORS TO SCHOOLS

All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a cloth face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District busses or vehicles rented or leased by the District.

Cloth face coverings should not be worn by:

- A. Children under the age of two (2);
- B. Anyone who has trouble breathing;
- C. Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

The Superintendent may make exceptions to the requirement to wear a cloth face covering while keeping in mind the health and safety of everyone involved.

Cloth face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.

A cloth face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their cloth face covering and to wash their hands frequently. To ensure the proper use of cloth face coverings, staff and students are to be educated on how to wear and care for their cloth face coverings.



**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number – VIII-B**

**Agenda Item**

**Suspension of a Portion of Governing Board Policy GCCA and Approval of Front Loading of Annual Leave Days**

For Board:  Action       Discussion       Information

**Background –**

The District administration is recommending that the District frontload all annual leave hours for all employees at the end of the first pay period due to the COVID-19 pandemic. Providing the employees with additional flexibility with respect to their use of leave as a one-time benefit of employment will assist in retention and processing of the need for the use of leave.

To accomplish this recommendation, the District administration asks that the Board suspend a portion of Governing Board Policy GCCA - the first paragraph states as follows: “advancing two days annual leave to certificated teachers at the end of the first pay period of the school year with the rest accrued on a prorata basis”. A recommended motion is below.

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board approve suspending the first paragraph of Governing Board Policy GCCA’s to remove the sentence “advances two days annual leave to certificated teachers” for the 2020-2021 school year only and approve advancing all annual leave hours for all employees at the end of the first pay period of the school year 2020/21 due to the COVID-19 pandemic.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

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**Agenda Item Number – VIII-C**

**Agenda Item**

**Distance Learning Plan**

For Board:  Action  Discussion  Information

**Background –**

On July 24, the required Distance Learning Plan for Osborn was approved by the state (ADE). This plan allows Osborn to operate under the distance learning model and be in compliance with the Arizona Department of Education for academic achievement and attendance reporting procedures. The plan provides details for our distance learning, including support for teacher professional development, student platforms and programs for learning and engagement, attendance procedures, and parent communication.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- X Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Board approves the Distance Learning Plan that was submitted to ADE on July 23 and approved on July 24, 2020.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

# Distance Learning Plan Template for School Districts

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On June 24, 2020, Governor Ducey issued Executive Order 2020-41 *Prioritizing Kids and Schools During COVID-19* regarding the reopening of schools for school year 2020-2021. As part of the Executive Order, all public schools may submit a Distance Learning Plan (DLP) to receive the flexibility to offer distance learning options for students without an approved Arizona Online Instruction (AOI) program for the 2020-2021 school year. School districts are required to submit a DLP to the Arizona Department of Education (ADE) prior to implementing distance learning. School districts may begin operating their DLP upon submission of the plan to ADE. Charter schools are required to use the template provided by the Arizona State Board for Charter Schools (ASBCS) and must submit their DLP as specified in communications from ASBCS and each charter holder's assigned Education Program Manager.

School Districts may make revisions to improve their DLP at any time, but must submit those changes to the ADE within 10 business days of any substantive revision. School districts should contact the ADE at [EmergencyDL@azed.gov](mailto:EmergencyDL@azed.gov) to revise their DLP.

A school district that has been approved to operate an AOI but plans to operate distance learning for students enrolled in a brick and mortar school must submit a DLP prior to beginning operations. School districts are required to submit a DLP to be eligible for the Governor's Enrollment Stability Grant Program.

## Instructions

A school district that wishes to provide distance learning under Executive Order 2020-41 must create a DLP using this template, provided by the ADE. School districts not utilizing the appropriate template will be required to revise and resubmit their plans. Plans not submitted in the template must wait to begin DL instruction until the plan is submitted in the approved template. The template is a Word document that must be completed in its entirety and submitted via email to [EmergencyDL@azed.gov](mailto:EmergencyDL@azed.gov), as specified in communications from ADE.

In the sections found on pages 3-5, a school district will populate background information regarding school district and school information, including basic information about each school district's overall plan and intended number of instructional days.

Most areas of the DLP will be completed by breaking processes into discreet, sequential action steps that answer the questions of what, who, when, and how. The action steps require the school district to name the action, indicate who is responsible for the action, provide the frequency and/or timing of the action, and identify what evidence will exist to show that the step has been/is being completed. Areas should include multiple action steps in order to demonstrate that the school district has a "detailed plan" to "provide substantive distance learning", as required by the Executive Order. An example of a set of action steps for an area is below:

Distance Learning Plan Template 2020-2021

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
<ol style="list-style-type: none"> <li>1. Develop full Professional Development Calendar that includes training on Virtual Instruction.</li> <li>2. Provide pre-service training to staff on <u>Edgenuity</u>, Core Knowledge, Singapore Math, and required state training</li> <li>3. Schedule and implement weekly virtual meetings with all staff to problem solve stakeholder struggles with virtual model</li> <li>4. Provide virtual coaching to all virtual staff members when difficulties arise (through "classroom observations" or by staff request).</li> </ol>	<ol style="list-style-type: none"> <li>1. Dean of Academics</li> <li>2. Administrative Team (Head of School, Dean of Academics, Instructional Coaches)</li> <li>3. Dean of Academics and Virtual Instructors</li> <li>4. Instructional Coaches</li> </ol>	<ol style="list-style-type: none"> <li>1. Early July</li> <li>2. Last week of July</li> <li>3. Weekly</li> <li>4. Weekly (as needed)</li> </ol>	<ol style="list-style-type: none"> <li>1. Professional Development Calendar</li> <li>2. Training Agendas, Sign in Sheets, and Presentations</li> <li>3. Meeting Notes</li> <li>4. Coaching Logs</li> </ol>

The example above is not intended to demonstrate that these are specific action steps a school district should use, nor that this is the best or most appropriate number of action steps. Rather, it is provided as guidance to show the manner in which the template is to be completed.

Other areas of the template will require the school district to check boxes to indicate specific tasks, strategies, or resources to be used for different stakeholders included in the distance learning process.

### School District Information

*\*School districts are only required to submit one DLP. If individual schools within a district are providing unique instructional programs, we encourage school districts to incorporate that information into one DLP, as opposed to completing additional templates. Please contact [EmergencyDL@azed.gov](mailto:EmergencyDL@azed.gov) with any questions.*

School District Name	Osborn School District	School District Entity ID	4262
Representative authorized to submit the plan (This is the individual who will be contacted with questions about the plan)	Jill Crossley		
Representative Telephone Number	602-707-2019		
Representative Email Address	<a href="mailto:jcrossle@osbornsd.org">jcrossle@osbornsd.org</a>		

### School Information

*\*In the chart, list the schools this plan applies to. Add rows as needed to account for all schools.*

School Name	Entity ID	CTDS
Clarendon Elementary School	5278	07-04-08-102
Encanto Elementary School	5279	07-04-08-103
Longview Elementary School	5282	07-04-08-107
Montecito Community School	6021	07-04-08-105
Osborn Middle School	5280	07-04-08-104
Solano Elementary School	5281	07-04-08-106

## Distance Learning Background Information

*a. Number of Instructional Days (3.b)*

*Each school district shall operate for the required 180 days of instruction pursuant to Executive Order 2020-41 (3.b). An exception to this requirement may be granted by the ADE, if the school intended to switch to a different schedule for the 2020-2021 school year. If ADE previously approved the school to operate on a calendar that was not 180 days, but met the number of hours equal to 180 days of instruction, this provision is still met, and no action is required.*

*Please note, pursuant to Executive Order 2020-44 the Arizona Department of Education (ADE) shall conduct an analysis of the need to waive the number of school days that schools are required to provide schooling and the impact of such a waiver by August 31, 2020.*

How many instructional days will the school district operate for School Year 2020-2021?	180
How many instructional days did the school district operate for School Year 2019-2020?	180

*b. Distance Learning Option (3.b)*

Estimated Enrollment for FY 2021	2800	Start Date for Distance Learning	8-3-2020
Estimated Number of Students Participating in Distance Learning for the Full Year	500	Estimated Number of Students Participating in Distance Learning for a Portion of the year	2300
Please choose the option that indicates your proposed duration/plan for distance learning:	<input type="checkbox"/> 1. We intend to operate distance learning for the full year for all students. <input type="checkbox"/> 2. We intend to operate distance learning until _____ for all students. <input type="checkbox"/> 3. We intend to operate distance learning only until the Governor allows schools to fully reopen. <input type="checkbox"/> 4. We intend to operate distance learning and use a hybrid approach once the Governor allows schools to fully reopen. Hybrid includes distance learning with students learning in the classroom on some days, and from home on other days (i.e. half of the students attend Mon/Wed and half of the students Tues/Thurs, half of the students come each week, etc.).		

	<input checked="" type="checkbox"/> 5. Other (Please explain below)
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<p><b>If you chose option 4 or 5 above, please provide a brief narrative explaining the details of the plan you will use:</b></p> <p>We intend to operate distance learning from 8-3-2020 until our governor and our governing board both agree that it is safe to return to in-person instruction. At that time, we will allow families who still prefer to remain at home to continue distance learning while inviting the rest of the families back to campus.</p> <p>At the time this application is being submitted, our anticipated in-person return date is 10-12-2020.</p>
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<b>Is the school district requiring students to do distance learning?</b>	YES
<b>If students are required to do distance learning, is the school district providing a physical location for students to go during the same hours of the day AND the same days throughout the week as it did in the FY2020 school year prior to the school closure?</b>	YES

*\*In the case of a statewide closure or delay of in-person instruction, the requirement to provide a physical location available for students is waived under the Executive Order 2020-41 until the State permits in-person instruction. If due to a COVID-19 outbreak and pursuant to A.R.S. § 36-787, the Arizona Department of Health Services directs a school to close temporarily in order to appropriately sanitize the facility, the requirement to provide a physical location available for students is waived.*

**Attendance Tracking (1.a.i, 1.i)**

- Describe how the school district will track attendance for students attending remotely, whether full time or intermittently. The description must include the specific measures that will be used to determine whether a student participating in DL will be reported as present or absent on days when instruction does not take place in person. Attendance tracking may include methods such as:
  - Communication with their teachers via telephone, ZOOM, MS Teams, or other digital meeting software.
  - Student participation in a virtual meeting or classroom session (ZOOM, MS TEAMS, Google Meets, etc.)
  - Daily assignments completed and submitted by the student.
  - A parent attestation or documentation of time spent on educational activities.

**The school district is advised that the ADE will continue to issue guidance on the topic of attendance, and should closely monitor updated information related to these expectations. Current guidance can be found here:**

<https://www.azed.gov/finance/school-finance-guidance-for-covid-19/>

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
<ul style="list-style-type: none"> <li>Students will have two synchronous check in periods per day via video conferencing where teachers will take attendance as well as student evidence of asynchronous time for assignments completed. Attendance will be reported in Synergy.</li> </ul>	<ul style="list-style-type: none"> <li>classroom teachers</li> </ul>	<ul style="list-style-type: none"> <li>weekly summative attendance for synchronous check ins and assignments completed by on Friday (daily attendance monitored and recorded by day in Synergy weekly)</li> </ul>	<ul style="list-style-type: none"> <li>attendance recorded in Synergy</li> </ul>
<ul style="list-style-type: none"> <li>For students unable to attend the video conferencing, assignments completed will be used to report attendance.</li> </ul>	<ul style="list-style-type: none"> <li>classroom teachers</li> </ul>	<ul style="list-style-type: none"> <li>weekly summative attendance for assignments completed by Friday (daily attendance monitored and recorded by day in Synergy weekly)</li> </ul>	<ul style="list-style-type: none"> <li>attendance recorded in Synergy</li> </ul>
<ul style="list-style-type: none"> <li>For students who are unable to connect to the internet by 8-3-2020, paper learning packets will be distributed and parents will document the time spent on educational activities.</li> </ul>	<ul style="list-style-type: none"> <li>school site attendance clerks</li> </ul>	<ul style="list-style-type: none"> <li>weekly by Friday for the first two weeks - computer learning labs will be open on 8/17/2020</li> </ul>	<ul style="list-style-type: none"> <li>parent attestation form and attendance recorded in Synergy</li> </ul>

a. Describe the efforts the school district will make to ensure all enrolled students are contacted and in communication on a regular basis.

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
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## Distance Learning Plan Template 2020-2021

<ul style="list-style-type: none"> <li>Students will have contact with their teachers at least two times per day, more with small group instruction.</li> <li>Families of students who did not attend the video conferences will be called.</li> </ul>	<ul style="list-style-type: none"> <li>classroom teachers</li> <li>classroom teachers and attendance clerks</li> </ul>	<ul style="list-style-type: none"> <li>twice daily at the start of the school day and after the lunch break</li> <li>weekly</li> </ul>	<ul style="list-style-type: none"> <li>attendance monitored and recorded in Synergy</li> <li>call logs for attendance kept and attendance or absence reasons recorded in Synergy</li> </ul>
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### Teacher and Staff Expectations and Support (1.a.ii)

a. Describe expectations of teachers and other staff working virtually.

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
<ul style="list-style-type: none"> <li>Teachers are expected to upload all recorded videos for the week by 8:00 am each Monday and are expected to lead synchronous video conferencing twice daily as well as individually scheduled synchronous small group instruction time or 1:1 tutoring and/or office hours daily.</li> <li>Teachers are expected to attend virtual professional development activities (synchronous trainings or complete asynchronous modules) every Wednesday.</li> </ul>	<ul style="list-style-type: none"> <li>School principals responsible for monitoring teachers in meeting these expectations</li> <li>School leadership teams (principals and instructional coaches) are responsible for monitoring teachers in meeting these expectations</li> </ul>	<ul style="list-style-type: none"> <li>Principals will conduct random daily Google Classroom walkthroughs and will host twice-weekly office hours to address parent concerns.</li> <li>every Wednesday after school</li> </ul>	<ul style="list-style-type: none"> <li>recorded Google Hangouts for office hours and a completed Google Form for Google Classroom walkthroughs</li> <li>attendance taken via Google Form and assignments completed in school Google Classroom</li> </ul>

Distance Learning Plan Template 2020-2021

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- b. Describe commitments on delivery of employee support services including but not limited to:
- o Human resource policies and support for employees; and
  - o Regular communication from the administration.

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
<ul style="list-style-type: none"> <li>• communication with employees on staff policies and procedures</li> <li>• updates from the superintendent and curriculum department</li> </ul>	<ul style="list-style-type: none"> <li>• Kathy Brooks, Director of HR</li> <li>• Michael Robert, Superintendent and Abby Potter-Davis, Chief Officer for Learning &amp; Equity</li> </ul>	<ul style="list-style-type: none"> <li>• on-going as needed</li> <li>• twice monthly</li> </ul>	<ul style="list-style-type: none"> <li>• communication sent via email</li> <li>• updates sent via email</li> </ul>

- c. Describe how professional development will be provided to employees.

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
<ul style="list-style-type: none"> <li>• Our Curriculum Department has developed a thorough (both synchronous and asynchronous) professional development plan</li> <li>• On-going job-embedded professional learning will take place every Wednesday after school.</li> <li>• Our Human Resources Department has assigned professional development modules on</li> </ul>	<ul style="list-style-type: none"> <li>• Jill Crossley, Director of Accountability and Distance Learning and Mae Nevarez, Ed Tech Coach</li> <li>• Individual school leadership teams (principals and instructional coaches) are responsible for this training</li> <li>• Kathy Brooks, Director of HR</li> </ul>	<ul style="list-style-type: none"> <li>• Initial training will begin on 7/21/2020 and continue through 8/12/2020.</li> <li>• Training will take place every Wednesday.</li> <li>• Modules are assigned on 7/28/2020 and are to be completed by 8/31/2020.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed educational technology modules are recorded for both certified and classified staff in Google Classrooms for each school site. By 8/12/2020, 100% of certified staff will have completed these modules. By 8/19/2020, 100% of assigned classified staff will have completed these modules.</li> <li>• Attendance is taken through a teacher Google Classroom at each school site.</li> </ul>

Distance Learning Plan Template 2020-2021

			<ul style="list-style-type: none"> <li>By 8/31/2020, 100% of Osborn employees will have completed their individually assigned modules from HR as recorded by SafeSchools dashboard.</li> </ul>
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**List Specific Professional Development Topics That Will Be Covered**

<ul style="list-style-type: none"> <li>Google Classroom (4 modules)</li> <li>Thinking Maps</li> <li>TAP (instructional rubric)</li> <li>Conscious Discipline</li> <li>Google Slides (2 modules)</li> <li>Flipgrid Basics</li> <li>Flipgrid Advanced</li> <li>Lexia (ELA supplemental resource)</li> <li>IXL Math</li> <li>ST Math</li> <li>Go Guardian</li> <li>Google Docs (2 modules)</li> <li>Google Forms (2 modules)</li> <li>NY Engage</li> <li>Illustrative Math</li> <li>Benchmark (ELA curriculum grades K-6)</li> <li>Benchmark Steps to Advance (ELA supplement for resource students)</li> <li>Unique Learning System (self-contained special education curriculum)</li> <li>Amplify Science</li> <li>Synergy</li> <li>Illuminate</li> <li>Dual Language</li> <li>StudySync (ELA curriculum grades 7-8)</li> <li>Digital Citizenship</li> <li>Loom (2 modules)</li> <li>Google Meet</li> <li>Google Jamboard</li> <li>Mandatory Reporting</li> <li>HIPAA</li> <li>FERPA</li> <li>COVID-19</li> <li>Bloodborne Pathogens</li> <li>Sexual Harassment</li> </ul>
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### Connectivity (1.a.iii)

Check the boxes below to indicate which was/will be used to ensure each student, teacher, and staff member has access to a device and internet connectivity if the plan relies on online learning.

	Students	Teachers	Staff
<b>What was Used to Establish Need?</b>			
Questionnaire			X
Personal Contact and Discussion			X
Needs Assessment-Available data			
Other: all students receiving district-issued devices	X	X	
<b>What will be Used to Respond to Need?</b>			
Loaner Device (laptop/tablet)	X		X
WIFI HotSpot	X		X
Supplemental Utility Support (Internet)	X		X
Other: labs on campus available on 8/17/2020	X		X
<b>When will stakeholders have access to IT Support Availability?</b>			
Traditional School Hours			
Extended Weekday Hours	X		
24/7 Support			
Other: helpdesk tickets responded to on weekends		X	X

### Instructional Methods and Monitoring Learning (1.a.iii)

- a. In the tables below, **list** the methods that will be used to deliver instruction (i.e. Direct Instruction via Zoom, Independent Study, Project Based Learning via a menu of options), the content provider or program to be used (i.e. Edgenuity, Journeys, Saxon Math), and the Formative and Summative Assessment Strategies to be used, as well as the frequency of those assessments.

<b>Instructional Methods, Content Delivery, and Monitoring Student Learning (Math)</b>
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Distance Learning Plan Template 2020-2021

	<i>Educational Delivery Methodologies</i>	<i>Content Provider/Program Used</i>	<i>Formative Assessment Strategies and Frequency</i>	<i>Summative Assessment Strategies and Frequency</i>
<i>Kindergarten</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	NY Engage ST Math	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	mid-module (approximately every 3 weeks) and end of module assessments (every 6 weeks)
<i>1-3</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video confe	NY Engage ST Math	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	mid-module (approximately every 3 weeks) and end of module assessments (every 6 weeks)
<i>4-6</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	NY Engage ST Math Illustrative Math (6th) IXL Math (6th)	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video	mid-module (approximately every 3 weeks) and end of module assessments (every 6 weeks)

Distance Learning Plan Template 2020-2021

			conferencing, Flipgrid response, Kahoot, etc.	
7-8	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Teacher created per course IXL Math	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	quizzes (approximately every 3 weeks) and end of unit assessments (every 6 weeks)
9-12	N/A	N/A	N/A	N/A

<b>Instructional Methods, Content Delivery, and Monitoring Student Learning (ELA)</b>				
	<i>Educational Delivery Methodologies</i>	<i>Content Provider/Program Used</i>	<i>Formative Assessment Strategies and Frequency</i>	<i>Summative Assessment Strategies and Frequency</i>
<i>Kindergarten</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Benchmark Advance/Adelatane Lexia Core 5 iStation Spanish (for students in Dual Language program)	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	Unit assessments every 15-18 days given through Benchmark Universe
1-3	teacher recorded lessons in Google Classroom and small group	Benchmark Advance/Adelatane Lexia Core 5	Formative assessment strategies will happen during each lesson , for example: asking and asking questions,	Unit assessments every 15-18 days given through Benchmark Universe

Distance Learning Plan Template 2020-2021

	instruction/intervention through video conferencing	iStation Spanish (for students in Dual Language program)	using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	
4-6	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Benchmark Advance/Adelantane Lexia Core 5 Lexia Power Up (6th) iStation Spanish (for students in Dual Language program)	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	Unit assessments every 15-18 days given through Benchmark Universe
7-8	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	McGrawHill StudySync Lexia Power Up READ 180 iStation Spanish (for students in Dual Language program)	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	Unit assessments every 45 days given through StudySync
9-12	N/A	N/A	N/A	N/A

**Instructional Methods, Content Delivery, and Monitoring Student Learning (Science)**

Distance Learning Plan Template 2020-2021

	<i>Educational Delivery Methodologies</i>	<i>Content Provider/Program Used</i>	<i>Formative Assessment Strategies and Frequency</i>	<i>Summative Assessment Strategies and Frequency</i>
<i>Kindergarten</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Amplify Science K-5	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	
<i>1-3</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Amplify Science K-5	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	
<i>4-6</i>	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Amplify Science K-5 Amplify Science for Middle School (6th)	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video	



			conferencing, Flipgrid response, Kahoot, etc.	
7-8	teacher recorded lessons in Google Classroom and small group instruction/intervention through video conferencing	Amplify Science for Middle School	Formative assessment strategies will happen during each lesson , for example: asking and asking questions, using white boards, creating Thinking Maps, voting, quick writes, think-share, exit tickets, hands up or thumbs up emojis during video conferencing, Flipgrid response, Kahoot, etc.	
9-12	N/A	N/A	N/A	N/A

<b>Instructional Methods, Content Delivery, and Monitoring Student Learning (Other Content Areas)</b>				
	<i>Educational Delivery Methodologies</i>	<i>Content Provider/Program Used</i>	<i>Formative Assessment Strategies and Frequency</i>	<i>Summative Assessment Strategies and Frequency</i>
<i>Kindergarten</i>	teacher recorded lessons in Google Classroom	Teacher created special area instruction in art, music, PE, library, and technology/STEM	Students will be given weekly assignments to upload in their Google Classroom including but not limited to writing, demonstrating, creating using a variety of tech tools such as Google Forms and Docs and Flipgrid responses.	Using a rubric, teachers will assess student mastery of special area content weekly.
<i>1-3</i>	teacher recorded lessons in Google Classroom	Teacher created special area instruction in art, music, PE, library, and technology/STEM	Students will be given weekly assignments to upload in their Google Classroom including but not limited to writing, demonstrating,	Using a rubric, teachers will assess student mastery of special area content weekly.

Distance Learning Plan Template 2020-2021

			creating using a variety of tech tools	
4-6	teacher recorded lessons in Google Classroom	Teacher created special area instruction in art, music, PE, library, and technology/STEM	Students will be given weekly assignments to upload in their Google Classroom including but not limited to writing, demonstrating, creating using a variety of tech tools	Using a rubric, teachers will assess student mastery of special area content weekly.
7-8	teacher recorded lessons in Google Classroom	Teacher created special area instruction in art, music, PE, library, and technology/STEM	Students will be given weekly assignments to upload in their Google Classroom including but not limited to writing, demonstrating, creating using a variety of tech tools	Using a rubric, teachers will assess student mastery of special area content weekly.
9-12	N/A	N/A	N/A	N/A

<b>Instructional Methods, Remote Training and Monitoring Student Learning (CTEDs, in lieu of requirements outlined in A.R.S. § 15-391(4)(d) )</b>				
	<i>Educational Delivery Methodologies</i>	<i>Content Provider/Program Used</i>	<i>Formative Assessment Strategies and Frequency</i>	<i>Summative Assessment Strategies and Frequency</i>
9-12	N/A	N/A	N/A	N/A

Optional: Describe how the school will provide substantive distance learning (use if the school wishes to provide information in addition to the tables above)

## Meeting the Needs of Students with Disabilities and English Learners.

a. Describe how the school district will ensure access and meet the needs of students with disabilities.

In addition to action steps articulated in this document, all state/federal laws and IDEA assurances provided annually to the Department remain applicable and in effect.

Action Step	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
All students' unique needs will be met with our all hands on deck approach, training all available certified and classified staff so they are able to host small group instruction, 1:1 tutoring, OT, PT, etc.	Special education teachers (case managers) and service providers for OT, PT, VI, HI.	Classes will be held Monday-Friday and specific services will be individualized according to need.	Daily attendance through Synergy, recorded video conferencing, and service provider logs
<b>Process for Implementing Action Step</b>			
All teachers and support staff will be trained on the curriculum as well as on technical skills to deliver remote instruction, both synchronous and asynchronous. Each student with a disability will have a weekly schedule with both asynchronous and synchronous opportunities to meet their needs and the goals of their IEPs. Individual services will be provided for speech, occupational therapy, physical therapy, vision impairment, and hearing impairment.			

b. Describe how the school district will ensure access and meet the needs of English learners.

Action Step	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
All students' unique needs will be met with our all hands on deck approach, training all available certified and classified staff so they are able to host small group instruction, 1:1 tutoring, oral speaking groups, etc.	Site principals are responsible to oversee training of all staff and, in conjunction with classroom teachers, are responsible for scheduling the small group instruction, 1:1 tutoring, oral speaking groups. District level oversight from Monica Artea, Curriculum Specialist for Language Acquisition and Biliteracy	Classes will be held Monday-Friday and specific services will be individualized according to need.	Calendar of assigned small groups for certified and classified staff, recorded video conferencing, and certified staff work logs
<b>Process for Implementing Action Step</b>			

Each EL student will be assigned to synchronous small group instructional sessions specifically geared toward their level of proficiency and will have extra opportunities to meet in synchronous settings to practice oral conversations. In addition, all grade level content videos will be available to watch and rewatch as needed with closed captioning.

### Social and Emotional Learning Support for Students (1.a.v)

Check the boxes below to indicate which will be provided to students to support social emotional learning and how counseling services will be provided for each grade band.

		Kinder	1-3	4-5	6-8	9-12
<b>Social Emotional Learning</b>	Teacher Check-in	X	X	X	X	N/A
	Packet of Social and Emotional Topics					N/A
	Online Social Emotional videos					N/A
	Parent Training					N/A
	Other: digital citizenship lessons/videos	X	X	X	X	N/A

		Kinder	1-3	4-5	6-8	9-12
<b>Counseling Services</b>	In-Person					N/A
	Phone	X	X	X	X	N/A
	Webcast	X	X	X	X	N/A
	Email/IM	X	X	X	X	N/A
	Other:					N/A

Provide a description of how the school district will provide social and emotional learning support to students using the methods identified in the above charts.

Action Step	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
All teachers and Behavior Interventionists, school psychologists, counselors, and social workers will be trained on necessary technology to provide services during distance learning.	<ul style="list-style-type: none"> <li>Individual school leadership teams (principals and instructional coaches) are responsible for monitoring the completion of this training and</li> </ul>	Social Emotional Learning lessons will take place twice daily Monday-Friday and specific counseling services will be individualized according to need.	Calendar of assigned small groups, recorded video conferencing, and provider or staff work logs

	specific service providers are overseen by Virginia Shuss, Director of Special Services.		
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### Demonstrating Mastery of Academic Content (1.a.vi)

*Describe how the school district will require students to demonstrate ongoing competency or mastery in grade level or advanced grade level content.*

Action Step(s)	Person(s) Responsible	Frequency and/or Timing	Evidence of Implementation
<ul style="list-style-type: none"> <li>Students and parents will receive communication about district grading procedures</li> <li>Unlike last spring, Osborn will be presenting new learning aligned to the state standards and will proceed with standards-based grading, requiring active participation of all students.</li> </ul>	<ul style="list-style-type: none"> <li>Jill Crossley, Director of Accountability and Distance Learning</li> <li>classroom teachers</li> </ul>	<ul style="list-style-type: none"> <li>Information will be on our district website as well as each school’s web page. It will also be available on the stream of every Google Classroom. Letters will go home with learning packets for students unable to participate in virtual learning.</li> <li>weekly assessments as well as summative unit assessments taken online through Illuminate</li> </ul>	<ul style="list-style-type: none"> <li>website pages and paper communication</li> <li>grades entered into Google Classroom and/or pushed to Synergy Gradebook</li> </ul>

### Benchmark Assessments (1.a.vii)

*In the tables below, **list** the assessments that will be used for benchmarking in grades K-12 in English language arts and mathematics (i.e. NWEA MAP, Galileo, Fountas and Pinnell BAS, etc.), the manner in which the assessment will be given, and the proposed date(s) the assessment(s) will be given. Career and Technical Education Districts should submit N/A.*

<b>Benchmark Assessments (Math)</b>
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Distance Learning Plan Template 2020-2021

	<i>Assessment(s) to be used (Name of Assessment and/or Assessment Provider/Creator)</i>	<i>Plan for Assessment (online, in person, at testing center, etc.)</i>	<i>Proposed date(s) of assessments</i>
<i>Kindergarten</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>1-3</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>4-6</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>7-8</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>9-12</i>	N/A	N/A	N/A

<b>Benchmark Assessments (ELA)</b>			
	<i>Assessment(s) to be used (Name of Assessment and/or Assessment Provider/Creator)</i>	<i>Plan for Assessment (online, in person, at testing center, etc.)</i>	<i>Proposed date(s) of assessments</i>
<i>Kindergarten</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>1-3</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>4-6</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>7-8</i>	NWEA MAP Growth	in person upon school re-opening	between Oct. 12 and Oct. 30, 2020
<i>9-12</i>	N/A	N/A	N/A

**Optional: Describe how the school district will administer benchmark assessments (use if the school district wishes to provide information in addition to the table above).**

**Additional Information (Optional)**

The school district may use this space to add any additional information it believes is key to the plan it has laid out in this document, or to highlight its efforts to provide a quality Distance Learning Plan to its students.

**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number – VIII-D**

**Agenda Item**

**Approval of Bond and Override Projects**

For Board:  Action       Discussion       Information

**Background –**

Procurement regulations mandate that School Districts follow certain procedures in regard to purchasing products and/or services in excess of \$100,000. Purchases that exceed this volume must be purchased through a formal bidding process or a co-operative purchasing contract.

The District has reviewed and recommends the use of the following vendors and the associated co-operative contract pricing:

**SHARP- 1GPA Contract #16-11PV**

Lobby TV display equipment - \$6952

**Legal**

**Financial**

Override expenditures= \$6952

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

It is recommended that the Governing Board approve the identified bond and override projects and their co-op contracts

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

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**Agenda Item Number –VIII-E**

**Agenda Item**

**Approval of Emergency Procurement Fuel Tank Remediation**

For Board:  Action  Discussion  Information

**Background –**

A.A.C. R7-2-1055 specifies an emergency condition as an immediate and serious need for materials, services, or construction that cannot be met through normal procurement methods and seriously threatens the functioning of the school district, the preservation or protection of property or the public health, welfare or safety. Some examples of emergency conditions are floods, epidemics, or other natural disasters riots, fire or equipment failures. An emergency procurement shall be limited to the materials, services, or construction necessary to satisfy the emergency need.

The District bond project 2.3B- Fuel Tank replacement discovered possible contaminated soil due to a leak during the removal of the existing Fuel tanks and dispensers in March 2020. Work on the project ceased and the District’s insurance carrier, environment consultants and ADEQ were notified. The District is following the ADEQ requirements for pre-approval prior to the removal and treatment of the contaminated soil.

Due to the immediate and serious need for environmental remediation services to protect the health, safety and property we are recommending approval of Cochise Companies as an emergency procurement.

Cochise Companies is the current sub-contractor of CORE construction, the CMAR overseeing the fuel tank replacement project. Cochise is already present on the site and familiar with the leak discovery, ADEQ remediation proceedings and the preferred method of procurement for ADEQ. They will be able to mobilize immediately once ADEQ approves the remediation plan, thus completing the scope of work within the required timeframes. Once completed, Cochise would revert to a sub-contractor of CORE construction to complete the remainder of the tank replacement project under the CMAR procurement method. The District has determined the pricing to be fair and reasonable as unit costs have been reviewed and approved by both the ADEQ and district’s insurance company.

**Legal**

A.A.C. R7-2-1055

**Financial**

\$250,000 (insurance and ADEQ to cover majority of the project costs)



**OSBORN SCHOOL DISTRICT NO. 8**  
**August 18, 2020**  
**Board Meeting**

**Children want knowledge, challenge and recognition.**  
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**This is our mission.**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Recommend the Governing Board approve the emergency procurement of Cochise for the fuel tank remediation as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

August 13, 2020

Colleen Toscano  
Chief Operations Officer  
Osborn School District #8  
1226 West Osborn Road  
Phoenix, Arizona 85013

Reference: FUEL ISLAND CONTAMINATION REMEDIATION WORK

Subject: Emergency Procurement

Ms. Toscano,

In accordance with Arizona Revised Statute 41-2537 and R7-2-1055 and in the best interest of public health and safety of District employees and visitors, we recommend an Emergency Procurement for the above referenced contamination remediation work.

Under a separate procurement, Cochise Contracting is performing the removal and replacement of the vehicle fuel dispensing system at the District's maintenance and transportation facility. During the process of that work, significant, additional soil contamination was discovered adjacent to the area of the work. The original contract could not be expanded to include the cost of the additional remediation.

The recommendation is to immediately contract directly with Cochise Contracting for the safest, most efficient and expedient removal of the contaminated material at the site.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Rafferty', with a long horizontal flourish extending to the right.

Mark Rafferty, Partner

Facility Management Group

**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number –VIII-F**

**Agenda Item**

**School Administration and Management Resolution**

For Board:  Action       Discussion       Information

**Background –**

As a result of the Coronavirus (COVID-19) pandemic, many decisions will need to be made regarding the administration of the schools in the Osborn School District, often times immediately or with Board consultation, but before the Board is able to convene at their regularly scheduled times. Although the Governing Board has the opportunity to call for Special Meetings at any time, the availability of the Board to do so, as well as the necessity for having to meet in Open session would put an undue burden on the administration in the preparation for what could be many irregular Governing Board meetings.

Osborn School District counsel, Jennifer MacLennan of Gust Rosenfeld has provided a Resolution that Governing Boards can discuss and consider to grant the Superintendent authority to open and close schools and modify other policies (including continuity of pay to maintain the work force of the district during closure, create mitigation plans for the district, mandate safety provisions such as usage of PPE and wearing facial coverings, etc.) as necessary for the 2020-2021 school year.

**Legal**

A.A.C. R7-2-1055

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Recommend the Governing Board approve the School Administration and Management Resolution as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F



**School Administration and Management Resolution  
For the 2020-2021 School Year  
As a Result of the COVID-19 Pandemic**

WHEREAS, the Osborn School District #8 (“the District”) closed schools effective March 16, 2020, pursuant to orders from the Governor of Arizona (the “Governor”) and the Arizona Superintendent of Public Instruction; and

WHEREAS, subsequent orders and legislation called for the closure of schools for the remainder of the 2019-2020 academic year due to the outbreak of COVID-19 in Arizona; and

WHEREAS, the Governor’s Executive Orders 2020-18, 2020-24 and 2020-33 (the “Closure Orders”) established certain restrictions on public activities in response to the COVID-19 outbreak; and

WHEREAS, the Governor’s Executive Order 2020-36 (the “Return Order”) was issued outlining requirements for businesses and other Arizona entities to assist in mitigating the spread of COVID-19 as they reopened;

WHEREAS, Executive Order 2020-41 (2020-2021 School Year *Prioritizing Kids and Schools During COVID-19*) was issued on June 24, 2020 and Executive Order 2020-44 (*Protecting Public Health for Students and Teachers*) was issued on June 29, 2020;

WHEREAS, Executive Order 2020-51 (*Arizona: Open for Learning*), was issued on July 23, 2020, outlining the Governor’s plan for the reopening of schools for the 2020-2021 school year; and

WHEREAS, the Governing Board wishes to resume educational activities and business operations for the 2020-2021 school year in a manner that is consistent with existing Executive Orders but with recognition that there are many unknowns about future conditions that affect the District’s ability to conduct its educational mission and other activities and that current Executive Orders may be superseded or modified by future Executive Orders or federal or state laws;

NOW, THEREFORE be it resolved by the Governing Board of Osborn School District #8 of Maricopa County, Arizona that:

The Governing Board hereby directs and/or authorizes the District’s Superintendent or his/her delegees, to take the following actions to ensure that the District complies with Executive Order 2020-51 and the provisions of Executive Orders 2020-41 and 2020-44 still in effect:

1. In conformity with Order 1 of Executive Order 2020-51:
  - a. Provide the Governing Board with a recommendation as to when in-person, teacher led classroom instruction can safely be made available; and

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Clarendon School 4 <sup>th</sup> - 6 <sup>th</sup> grade 1225 W. Clarendon Phoenix, AZ 85013 (602) 707-2200	Encanto School Preschool - 3rd grade 1420 W. Osborn Phoenix, AZ 85013 (602) 707-2300	Longview School Preschool - 6th grade 1209 E. Indian School Phoenix, AZ 85014 (602) 707-2700	Montecito School Preschool - 6th grade 715 E. Montecito Phoenix, AZ 85014 (602) 707-2500	Osborn Middle School 7 <sup>th</sup> - 8 <sup>th</sup> grade 1102 W. Highland Phoenix, AZ 85013 (602) 707-2400	Solano School Preschool - 6th grade 1526 W. Missouri Phoenix, AZ 85015 (602) 707-2600
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- b. Provide the Governing Board with a mitigation plan for its consideration and approval prior to the opening of a school building for on-site support services or in person instruction, if such a plan has not already been approved.
2. In conformity with Order 2 of Executive Order 2020-51:
  - a. Ensure that teacher-led distance learning instruction begins by the first day of the District’s instructional calendar submitted to the Arizona Department of Education; and
  - b. Submit the District’s distance learning plan to the Arizona Department of Education no later than the start date of distance learning instruction or August 14, 2020, whichever is earlier.
3. In conformity with Order 3 of Executive Order 2020-51:
  - a. Arrange for free on-site learning opportunities and support services for students who need a place to go during the school day, beginning on August 17, 2020;
  - b. Develop procedures to help ensure that social distancing and other mitigation strategies are implemented for the free on-site programs;
  - c. Pursuant to Order 3.d of Executive Order 2020-51, authorize the Superintendent to apply for a waiver of the requirement to provide free on-site learning if the County Health Department, in conjunction with the Arizona Department of Health Services (ADHS), advises the District to close due to a COVID-19 outbreak.
4. In conformity with Order 4 of Executive Order 2020-51, comply with the posting and notification requirements described in Order 4.a – d.
5. In conformity with Order 5 of Executive Order 2020-51, develop, recommend and implement a policy relating to face coverings, and revise the same as needed to comport with new guidance or requirements from the ADHS and/or the Centers for Disease Control and Prevention (CDC).
6. In conformity with Order 6 of Executive Order 2020-51, the Governing Board has determined that it will continue to pay its employees during periods of school building closures based upon data and information provided by the Superintendent and other sources that affirms that such payments:
  - a. Are necessary to preserve a properly trained, qualified and experienced workforce;
  - b. Serve the public purpose of protecting the District’s investment in its workforce;
  - c. Are feasible because the District has sufficient revenues to continue such payments; and

To be eligible for payment, District employees must remain committed and available to work during the employee’s normal work hours during periods of school closures, whether the work is to be performed in-person or remotely or is alternative work for which the employee is qualified to perform.

7. The Governing Board authorizes the Superintendent to work with relevant governmental authorities to comply with all laws, regulations, Orders and guidelines designed to prevent the spread of COVID-19 as the District resumes its operations and activities. The Superintendent may implement regulations or protocols to support such compliance.
8. The District’s regular practices, protocols and procedures, as set forth in Governing Board Policies, Administrative Regulations, Board adopted Employee Agreements or otherwise, may not be reasonable, feasible or advisable to implement during the COVID-19 outbreak. Therefore, the Governing Board

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Clarendon School 4 <sup>th</sup> - 6 <sup>th</sup> grade 1225 W. Clarendon Phoenix, AZ 85013 (602) 707-2200	Encanto School Preschool - 3rd grade 1420 W. Osborn Phoenix, AZ 85013 (602) 707-2300	Longview School Preschool - 6th grade 1209 E. Indian School Phoenix, AZ 85014 (602) 707-2700	Montecito School Preschool - 6th grade 715 E. Montecito Phoenix, AZ 85014 (602) 707-2500	Osborn Middle School 7 <sup>th</sup> - 8 <sup>th</sup> grade 1102 W. Highland Phoenix, AZ 85013 (602) 707-2400	Solano School Preschool - 6th grade 1526 W. Missouri Phoenix, AZ 85015 (602) 707-2600
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authorizes the Superintendent to temporarily suspend compliance with or implementation of the same as needed to comply with applicable laws, regulations, Orders and guidelines, and/or to promote the health, safety and welfare of the school community and/or to efficiently and effectively operate District programs and services during the COVID-19 pandemic. Should the Superintendent exercise the discretion authorized by this Section, the Superintendent shall provide the Governing Board with prompt notice of the actions taken.

9. The Governing Board authorizes the Superintendent execute any further documentation to effectuate this Resolution, including but not limited to any requisite documentation required by the Arizona Department of Education or legal authorities with jurisdiction over the District.
10. To the extent that any provision in this Resolution conflicts with or is superseded by enacted federal or state legislation or local ordinances, the District shall comply with those laws or ordinances.

This Resolution was adopted at a properly noticed meeting of the Governing Board on August 18, 2020. The Governing Board hereby authorizes the Governing Board President to sign this Resolution on behalf of the Governing Board.

**Osborn School District #8**

By: \_\_\_\_\_, 2020

Governing Board President

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<b>Clarendon School</b> 4 <sup>th</sup> - 6 <sup>th</sup> grade 1225 W. Clarendon Phoenix, AZ 85013 (602) 707-2200	<b>Encanto School</b> Preschool - 3rd grade 1420 W. Osborn Phoenix, AZ 85013 (602) 707-2300	<b>Longview School</b> Preschool - 6th grade 1209 E. Indian School Phoenix, AZ 85014 (602) 707-2700	<b>Montecito School</b> Preschool - 6th grade 715 E. Montecito Phoenix, AZ 85014 (602) 707-2500	<b>Osborn Middle School</b> 7 <sup>th</sup> - 8 <sup>th</sup> grade 1102 W. Highland Phoenix, AZ 85013 (602) 707-2400	<b>Solano School</b> Preschool - 6th grade 1526 W. Missouri Phoenix, AZ 85015 (602) 707-2600
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**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

**Children want knowledge, challenge and recognition.  
Parents want independent, passionate learners in a safe environment.  
This is our mission.**

**Agenda Item Number – VIII- G**

**Agenda Item  
Bond Update**

For Board:     Action             Discussion             Information

**Background –**

Attached is the monthly bond update from FMG.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Information Only

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

# **BOND UPDATE AUGUST 2020**



## **GOVERNING BOARD REGULAR MEETING August 18, 2020**

### **General Updates**

#### **Winter/Spring 2020 Projects (2.2) – CORE Construction**

Transportation – Fuel Island Replacement is Ongoing  
Emergency Remediation Project

#### **Spring/Summer 2020 Projects (2.3) – Core Construction**

These projects are substantially complete and are in the process of final inspections and adjustments, District-wide.

#### **Weatherization Update**

Clarendon Elementary  
Longview Elementary  
Osborn Middle School  
Solano Elementary

Scheduled Start – August 2020  
Scheduled Completion – Mid-October 2020

#### **Summer 2020 Interiors Projects – Vendor Direct**

Riddle Painting  
InteriorWorx Flooring

Clarendon Elementary  
Encanto Elementary  
Longview Elementary  
Osborn Middle School  
Solano Elementary



**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

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**Agenda Item Number –VIII-H**

**Agenda Item**

**School Closure Update**

For Board:  Action  Discussion  Information

**Background –**

This item will allow for the Superintendent and Administration to provide an overview of services being provided during the school closure as well as for the Board ask questions as to how the district functions are being handled during these unprecedented times.

**Legal**

**Financial**

**Governing Board Goals**

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- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Information only

**OSBORN SCHOOL DISTRICT NO. 8**

**August 18, 2020**

**Board Meeting**

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**Agenda Item Number – IX**

**Agenda Item**

**Board Development**

For Board:     Action             Discussion             Information

**Background –**

- A. Selection of Delegate and Alternate Board Representative to ASBA Virtual Delegate Assembly, October 17, 2020
  
- B. Discussion of readings from “Eight Keys to an Extraordinary Board-Superintendent Partnership”.

**Legal**

**Financial**

**Governing Board Goals**

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- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

**OSBORN SCHOOL DISTRICT NO. 8  
August 18, 2020  
Board Meeting**

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**Agenda Item Number –X**

**Agenda Item  
Reflections/Feedback on Meeting**

For Board:     Action             Discussion             Information

**Background –**  
Reflect on the business of tonight’s meeting. You may comment on how it aligns to our goals.

**Legal**

**Financial**

**Governing Board Goals**

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**Recommendation**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 18, 2020

Board Meeting

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Agenda Item Number – XI

Agenda Item

**Future Agenda Items**

For Board:  Action  Discussion  Information

Mrs. Radtke

- Wants to be kept updated and the basics explained so members are able to answer questions from the community **(Will continue to do so with written Superintendent updates to the Board and as a standing item of ‘School Reopening Update’ at Governing Board meetings until we are fully re-opened with no restrictions)**

President Aguilar

- Consider using other platforms for virtual meetings that have Spanish and other language translations **(working with Digital Marketing and Communications Coordinator on utilizing Osborn’s You Tube page with Spanish closed captioning)**
- Ensure that the community has access to virtual meetings **(Administration will continue to utilize Google Hangouts and Facebook Live for virtual meeting access until other platforms are ready)**
- Additional behavioral health supports for families, students and staff **(Dr. Robert will continue to provide the Board with updates on work with Valle del Sol as well as actions of the Strategic Plan to increase partnership opportunities)**

Agenda Item Number – XII

Adjournment

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ P/F